



Instructions for Filing

Application for Registration of a Credit Bureau

[Section 6-13.1-24](#) of the General Laws of Rhode Island, 1956, as amended

This legal document should be typed. All illegible documents will be REJECTED.

How to complete the form:

1. List the company or corporate name.
2. List the business address of the credit bureau.
3. List the business phone number of the credit bureau.
4. State the name of the registered agent. The registered agent is an individual or entity that will accept all legal service for this entity. The agent must be a Rhode Island resident or entity qualified to do business in this state. A Rhode Island street address is required, **NOT** a P.O. Box. In addition to all legal service of process, other important correspondence from the state will be sent to this address.
5. The credit bureau must notify the Department of State in writing of any change in the name, agent, address or telephone number within thirty (30) days of the change.
6. An Authorized Person **MUST** sign and date the form.

How to pay the filing fee:

There is no filing fee to file an application for registration of a credit bureau. You may submit your completed form to the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will **NOT** result in a mailed confirmation. Filings that cannot be processed will be posted [online](#) and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our [Corporate Database](#)
- Enter the name or ID number of your entity and click "Search"
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing"
- Identify desired type of filing and click on "PDF" under "View PDF" to view and print the record



Registration of a Credit Bureau

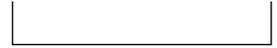
Credit Bureau

→ Filing Fee: No Fee

STAMP

FOR
 SECRETARY OF STATE
 USE ONLY

Pursuant to the provisions of [Chapter 6-13.1-24](#) of the General Laws of Rhode Island, 1956, as amended, the Registration of a Credit Bureau to be organized hereby:



1. The corporate or company name is:		
2. The business address of the Credit Bureau is:		
Street Address		
City/Town	State	Zip Code
3. The business phone number of the Credit Bureau is:		
4. The name and address of the resident agent for the Credit Bureau (for service of process):		
Name		
Street Address (<u>NOT</u> a P.O. Box)		
City/Town	State RHODE ISLAND	Zip Code
5. Said credit bureau must notify the Department of State in writing of any change in the name, agent, address or telephone number within thirty (30) days of said change.		
Type or Print Name	Date	
Signature of Authorize Person		

MAIL TO:
Division of Business Services
 148 W. River Street, Providence, Rhode Island 02904-2615
Phone: (401) 222-3040
Website: www.sos.ri.gov



STAMP

FOR
 SECRETARY OF STATE
 USE ONLY