



Instructions for Filing

Application for Registration of a Corporate Name for a Foreign Business Corporation

[Section 7-1.2-404](#) of the General Laws of Rhode Island, 1956, as amended

The attached form is designed to meet minimal statutory filing requirements pursuant to the relevant statutory provision. This form and the information provided are not substitutes for the advice and services of an attorney and/or tax specialist.

All filings are public records under RIGL [38-2-1](#), et seq. This means all information is available to the public by a variety of methods including, without limitations, inspections at our office, telephone inquiries and electronically through our online database.

This legal document should be typed. All illegible documents will be REJECTED.

How to complete the form:

Any corporation organized and existing under the laws of any state or territory of the United States may register its corporate name. The name of a business corporation may be registered for a period of one year. A renewal application MUST be filed prior to the expiration of the original registration.

A name registration is NOT a Certificate of Authority to transact business in the State of Rhode Island.

1. List the corporate name to be registered. It must match the name on your [Certificate of Good Standing/Letter of Status](#) from the state or territory of formation, which must be attached to this form. Your entity name must be distinguishable from any name on file in this office. You may check [name availability](#) on our website; however, this does not ensure the name will still be available upon filing.
2. List the state or territory under whose laws the corporation was incorporated.
3. State the date of incorporation in the state or territory of formation.
4. The corporation is carrying on or doing business in its state or territory of formation.
5. Describe the type of business in which the corporation is engaged in the state or territory of formation.
6. A [Certificate of Good Standing/Letter of Status](#) from the state or territory of formation dated within 60 days of the date of this filing must accompany this application.
7. An Authorized Officer **MUST** sign and date the form.

How to pay the filing fee:

The filing fee is \$50, payable either by mail via check made payable to RI Department of State or in person via cash, credit card, or check at the Business Services Division, 148 W. River Street, Ste. 1, Providence, RI 02904. Contact our office at (401) 222-3040 for further information.

How to confirm your filing:

Entity records are retrievable and viewable through our website. Successful filings will **NOT** result in a mailed confirmation. Filings that cannot be processed will be posted [online](#) and then returned. To confirm your submission and obtain evidence of your filing:

- Go to our [Corporate Database](#)
- Enter the name or ID number of your entity and click "Search"
- Click on the link to your entity record, scroll down, select "All Filings" and then "View Filing"
- Identify desired type of filing and click on "PDF" under "View PDF" to view and print the record



Application for Registration of Corporate Name

FOREIGN Business Corporation

→ Filing Fee: \$50.00

STAMP

FOR SECRETARY OF STATE USE ONLY

Pursuant to the provisions of RIGL [7-1.2-404](#), the undersigned foreign corporation applies for registration of its corporate name for a period of one year from the date of this filing, and submits the following statement:



1. The name of the corporation is:	
2. It is incorporated under the laws of:	3. The date of incorporation is:
4. The corporation is carrying on or doing business in its state or territory of formation.	
5. The business in which it is engaged in its state or territory of formation:	
6. This application must be accompanied by a Certificate of Good Standing/Letter of Status issued by the proper officer of the state or territory under the laws of which it is incorporated that is dated within 60 days of the filing of this document.	
<i>Under penalty of perjury, I declare and affirm that I have examined this Application for Registration of Corporate Name, including any accompanying attachments, and that all statements contained herein are true and correct.</i>	
Type or Print Name of Authorized Officer of the Corporation	Date
Signature of Authorized Officer of the Corporation	

MAIL TO:

Division of Business Services

148 W. River Street, Providence, Rhode Island 02904-2615

Phone: (401) 222-3040

Website: www.sos.ri.gov



If you have any questions, please call us at (401) 222-3040, Monday through Friday, between 8:30 a.m. and 4:30 p.m., or email corporations@sos.ri.gov.



Filer Contact Information

In the event our office needs more information in order to complete the filing of this document, we ask for the filer's contact information. **All fields are REQUIRED.**

Name:		Date:
Proposed Entity Name:		
Street Address:		
City:	State:	Zip Code:
Email Address:		Phone Number: