CRANSTON SCHOOL COMMITTEE MEETING
February 5, 2018
CRANSTON HIGH SCHOOL EAST (Auditorium)
899 PARK AVENUE, CRANSTON, RI 02910
EXECUTIVE SESSION – 6:00 P.M.
IMMEDIATELY FOLLOWED BY PUBLIC MEETING

AGENDA

1. Call to order – 6:00 p.m. Convene to Executive Session pursuant to RI State Laws –

2. PL 42-46-5(a)(1) Personnel
   Discussion of Certified Employee “A”
   Memorandum of Agreement-Certified Employee “A”
   Termination of Certified Employee “B”
   Certified Layoffs

   Rhode Island Nurses Institute Middle College Charter School
   Memorandum of Agreement

4. PL 42-46-5(a)(8) Student Matters
   Home Schooling

5. Adjourn Executive Session
6. Call to Order - Public Session
7. Roll Call – Quorum
8. Executive Session Minutes Sealed
9. Disclosure of Executive Session Votes
10. Minutes of Previous Meetings Approved
11. Public Acknowledgements/Communications
12. Chairperson’s Communications
13. Superintendent’s Communications
14. School Committee Member Communications
15. Public Hearing
   a. Students (Agenda/Non-Agenda Matters)
   b. Members of the Public (Agenda Matters Only)
16. Action Calendar/Action Agenda
RESOLUTIONS
- Scholastic Art Award Recognition
- School Broadcast Program
- Student Athlete Handbook

PERSONNEL

Discuss and vote
Appointments
- Department Chairperson
- Non-Certified
- Certified Substitutes
- Non-Certified Substitutes
- Athletic Coaches

Discuss and vote
Resignations
- Certified
- Non-Certified

Discuss and vote
Retirements
- Non-Certified

Discuss and vote
Leaves of Absence
- Non-Certified

Discuss and vote
Layoffs
- Certified

Discuss and vote
Terminations
- Certified Employee “B”

Discuss and vote
Memorandum of Agreements

Memorandum of Agreement between Rhode Island Nurses Institute Middle College Charter School and Cranston School Committee

Memorandum of Agreement between Certified Employee “A”, the Cranston Teachers’ Alliance, Local 1704, AFT and the Cranston School Committee and the Cranston Public Schools.
BUSINESS

Discuss and vote
2018-2019 Operating Budget

POLICY AND PROGRAM

Discuss and vote
Employee Conference

17. Public Hearing on Non-Agenda Items
18. Announcement of Future Meeting(s) February 8, 2018 and March 12, 2018
19. Adjournment

School Committee members who are unable to attend this meeting are asked to notify the Chairperson in advance. Interested persons and the public at large, upon advance notice, will be given a fair opportunity to be heard at said meeting on the items proposed on the agenda. Individuals requesting interpreter services for the hearing impaired must notify the Superintendent’s Office at 270-8170 72 hours in advance of hearing date. Any changes in the agenda pursuant to RIGL 42-46-6(e) will be posted on the school district’s website at www.cpsed.net, Cranston Public Schools’ administration building, 845 Park Ave., Cranston, RI; and Cranston City Hall, 869 Park Ave., Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight hours (48) in advance of the meeting.

Notice posted: February 1, 2018
This letter (our “Agreement”) will serve as confirmation of the involvement of Cranston Public Schools in the NFHS Network School Broadcast Program, powered by PlayOn! Sports, and will outline the terms and conditions of participation with 2080 Media, Inc. d/b/a PlayOn! Sports (“PlayOn”). Upon execution of the Agreement, School and PlayOn (collectively, the Parties) are subject to all of the terms and conditions within the Agreement.

School agrees to purchase [1] [one] of Pixellot Lemur systems, each system consisting of the following:

a. Pixellot Lemur camera head
b. Workstation loaded with Pixellot software for recording, encoding, and streaming videos
c. Harness of cables based on RJ45 (Fiber solution can be used as an option if required)
d. Pixellot real-time stitching technology
e. Automated production for Basketball, Football, Hockey, and Soccer; new sports will be added as released
f. Flexible “fixed frame” production for selected sports (e.g., Volleyball, Wrestling)
g. Scoring interface for graphics integration in video
h. Software upgrades (while the Agreement is in effect) and standard 2-year warranty coverage on hardware

Installation Services of the unit(s): (Check one)

Provided by PlayOn as part of Agreement [ ]
Responsibility of School [ X ]

(1) See attachment A for description of Installation Services

Pricing for the Agreement:

<table>
<thead>
<tr>
<th>Description</th>
<th>No. Units</th>
<th>Unit Price</th>
<th>Sub Total</th>
</tr>
</thead>
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<tr>
<td>Pixellot Lemur Systems</td>
<td>1</td>
<td>$4750</td>
<td>$4750</td>
</tr>
<tr>
<td>Installation Services</td>
<td></td>
<td></td>
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<tr>
<td>Extra Accessories (if applicable)</td>
<td></td>
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<tr>
<td>Total Due</td>
<td></td>
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<td>$4750</td>
</tr>
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Payment Terms:
100% of payment is due upon delivery; in the event that PlayOn is providing the Installation Services then 100% of payment is due when the Installation Services are completed.

PlayOn provides the following software and services:

a. A branded School video portal on www.nfhsnetwork.com
b. PlayOn proprietary software (PlayOn! Manager and PlayOn! Producer) for the complete management of School-based events including production, graphics, advertising insertion, and content management.
c. E-commerce platform for customer registration, payment processing and customer service to support the sale of subscriptions to watch School and all other NFHS Network events (“Consumer Subscription Plan”)
d. All back-end technology systems needed to support event distribution via streaming consistent with PlayOn system requirements through the NFHS Network web portal
e. Archive storage of all events for a minimum of one (1) year following the event or original encoding for on-demand viewing
f. Standard on-call customer support, training, software updates, software support, and software licenses. The cost of the annual software license for the PlayOn Software is waived as part of the Agreement.
g. An Account Manager will be assigned as your primary contact to assist with the implementation and development of the program.

Broadcast Rights and Consumer Subscription Plan policies are as follows:

Broadcast Rights – School agrees to live broadcast all regular season sports events at all levels in the venue where the Pixellot Lemur system is installed (i.e., Varsity, Junior Varsity, etc.) and agrees to allow broadcasting of events to be scheduled by PlayOn. School has the right to determine on demand availability of regular season events through “blackout windows.” School also grants PlayOn the right to live broadcast all Postseason Events (as defined herein) in the venue where the Pixellot Lemur system is installed. School is obligated to provide sufficient internet connectivity to the Pixellot Lemur system to allow live broadcasts for all events while the Agreement is in effect.

Sports Events (Live and On-Demand) – All live sporting events produced at School require purchase of a subscription pass to be viewed. Sporting events uploaded for on-demand viewing require a subscription pass for a period of 72 hours from the event’s initial broadcast, after which they are available to viewers free of charge. Subscription periods for on-demand events are subject to change with sufficient notice provided by PlayOn to School. All highlights are free for viewers.
Non-Sports Events (Live and On-Demand) – All non-sports events are set by default to be free for viewers. At School’s discretion, School may charge a subscription fee to view non-sports events live and for 72 hours on-demand.

Event Limits and Highlights – School may produce an unlimited number of events each year and create an unlimited number of highlights.

School-sold Sponsorships – School may include sponsorship elements within the broadcast of its events in its assigned School video portal. School keeps 100% of all sponsorship sales made by School from local sponsors.

Network Advertising – PlayOn may advertise, upon written consent from the School, on School’s video portal and within School’s broadcasts using pre-roll, mid-roll, and in-game video commercials or overlay ads that appear on the video screen. PlayOn ads will conform to PlayOn’s Commercial Materials Guidelines. Guidelines can be provided upon request.

Third Party Relationships – Any third party relationships School develops for the purpose of selling advertising, collecting billings or any other such related activity, are the sole right and responsibility of School. PlayOn assumes no responsibility whatsoever for any third party relationships School enters into.

Terms and Conditions

Term of Contract. This Agreement shall be effective as of the date of signature of the Parties and shall continue for an Initial Term of three (3) years commencing on the Effective Date. If School elects to terminate the Agreement at any time before the end of the Initial Term, School is obligated to pay a fee (“Early Termination Fee”) to PlayOn in the amount of twenty-five hundred dollars ($2,500) per unit. School acknowledges that the Lemur system is being provided to School at a subsidized price in consideration of the licenses granted by PlayOn to School under this Agreement and the revenue that PlayOn expects to receive from such licenses over the course of the Term. School agrees that the Early Termination Fee is a reasonable estimate of the damages due to PlayOn from such early termination. After the Initial Term, the Agreement will remain in effect until terminated. School has the right to terminate Agreement after the end of the Initial Term by giving written notice of termination to PlayOn a minimum of 9 months before the effective date of the termination.

Software License. During the Term of Contract, PlayOn grants School a non-exclusive, non-transferable limited license to use the Software to enable the broadcast services under this Agreement. The “Software” consists of the proprietary software of PlayOn used to provide the broadcast services under this Agreement as well as the third party software included with the Pixellot Lemur system and any backend software or services required to use the Lemur system. The Software may be used solely to schedule, capture, produce, encode, and record content from School events for distribution to viewers solely on the NFHS Network. The School shall have no other rights to the Software and expressly agrees that it shall not copy, reverse engineer, modify, disassemble or decompile any portion of the Software, or use the Software to broadcast events anywhere other than School’s page on the NFHS Network video portal (www.nfhsnetwork.com). Notwithstanding the foregoing, School has the right to download School produced events and upload the content into a game-film platform for use by coaches, provided that the full length events are not generally available to consumers. School agrees that PlayOn or its licensors shall retain any and all rights to the Software and expressly agrees that it shall not copy, reverse engineer, modify, disassemble or decompile any portion of the Software, or use the Software to broadcast events anywhere other than School’s page on the NFHS Network video portal (www.nfhsnetwork.com). School agrees that the Lemur system includes embedded software from Pixellot that is subject to additional end-user license agreement terms (“EULA”) and School agrees to comply with all such terms. The Pixellot EULA will be provided at School request.

Event Content. School shall be solely responsible for all event content produced by School using the Software and distribution system contemplated hereunder, including securing any and all releases, consents, waivers and other necessary rights from any third parties and complying with all applicable law. School agrees that all event content will be suitable for a general viewing audience and will not violate or infringe the rights of any party. At the written request of School, PlayOn will remove School produced events on the School video portal. Parties agree that Pixellot Lemur system will not be turned on except for scheduled events.

Postseason Events. If School is in a NFHS Network-member state, School will broadcast all State Postseason events that are not selected for broadcast by the NFHS Network and are in the venue where the Pixellot Lemur system is installed. State Association rights fees for State Postseason events produced by School will be waived since the event will be distributed exclusively on the NFHS Network and the event is available to watch only by purchasing a subscription. For the sake of clarity, School must utilize both the Consumer Subscription Platform and video player offered by the NFHS Network as its sole means of distribution.

If School is not in a NFHS Network state, the parties agree that media policies of the State Association govern any and all broadcasts of State Postseason events.

Content Syndication. PlayOn retains the right to syndicate the content, in-part or in-whole, to any distribution platform upon written consent from the School. Existing digital sponsorship inventory remains in the content through all derivative works that incorporate the full-length event. PlayOn may syndicate content such as game highlights to promote and market the School and the NFHS Network.

Revenue Sharing/Administration of Funds. Schools will receive a ten percent (10%) of the Net Revenue (“Revenue Share”) generated by all Monthly subscription passes sold and attributed to School for viewers of School-produced content. “Net Revenue” means gross revenue received from customers through the consumer subscription platform, less technology platform, customer service and e-commerce fees associated with such distribution.

Both discounted Season and Annual subscription passes will be offered for sale on School event pages and on custom School landing pages. The passes will have a designated Season Base Price and an Annual Base Price as minimum pricing, both set by PlayOn. School may set the price point for the on-line sale of these Season and Annual subscription passes and will receive one hundred percent (100%) of the markup between the selling price and either the Season Base Price or Annual Base Price, as applicable.

PlayOn will manage the collection and accounting of all funds received, including the management of an industry-standard refund process. If School produces regular season content on an alternative streaming platform (i.e., not on the NFHS Network), NFHS Network reserves the right to withhold any Revenue Share attributed to School.

PlayOn will calculate the funds to be disbursed to School on a quarterly basis on the following dates: October 31st, January 31st, April 30th,
and July 31st. Funds will be disbursed to School within 30 days of these dates. Detailed records can be provided for auditing purposes upon request. School must earn a minimum of $50 in aggregate subscription proceeds within a school year to receive a check.

**Subscription Pricing and Event Availability.** PlayOn retains the right to modify subscription plan offerings and pricing structure during the Term. PlayOn will notify school in writing of any such modifications.

**Digital Sponsorship Insertion.** School shall be responsible for the triggering of all in-stream video commercial breaks and graphic overlays sold by School during events via the PlayOn Software.

WARRANTY DISCLAIMER; LIMITATION OF LIABILITY. THE SERVICES AND SOFTWARE PROVIDED BY PLAYON ARE PROVIDED “AS IS”. NEITHER PARTY MAKES ANY WARRANTIES, EXPRESS, IMPLIED OR OTHERWISE AND SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR ANY THIRD PARTY FOR ANY INDIRECT DAMAGES, INCLUDING CONSEQUENTIAL, SPECIAL, OR INCIDENTAL DAMAGES WHATSOEVER ARISING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE RIGHTS OR OBLIGATIONS OF THE PARTIES HEREUNDER WHETHER OR NOT A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE AND WHETHER BASED ON A BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. IN ADDITION, AND NOTWITHSTANDING ANY OTHER PROVISION IN THE AGREEMENT, PLAYON’S MAXIMUM LIABILITY (FOR ALL CLAIMS IN THE AGGREGATE) TO SCHOOL UNDER OR IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID BY SCHOOL UNDER THIS AGREEMENT.

[Signatures on Next Page]
Signed:        Date:  _February 5, 2018________________

Mark Rothberg
Vice President, School Broadcast Program
PlayOn! Sports
2835 Brandywine Road, Suite 102
Atlanta, GA 30341

Signature: _______________________________________________________

Name: Janice Ruggieri

Title: School Committee Chairperson

School: Cranston Public Schools

Primary Contact: Vincent Varrecchione

Email: vvarrecchione@cpsed.net

Mobile Number: (401) 524-7218

Business Manager Joseph Balducci

Email: jbalducci@cpsed.net

Phone Number: (401) 270-8198

Subscription Revenue Check Made Out to: ______________________________

Installation/ Training Date: _________________________________________

Date of First Broadcast: ___________________________________________

Annual Pass selling price (1) _________________________________________

Season Pass selling price (1) _________________________________________

Note: (1) Selling prices for Annual Pass and Season Pass must be above the Annual Base Price and Season Base Price, as applicable
Schedule A: Description of Installation Services

The instructions below represent the general scope of work required to install a Pixellot Lemur system and ensure the system is ready for operation. More specific requirements will have to be provided after confirming the following: venue layout, designated positioning of the camera unit and accessories, access to power and internet, and venue scoreboard integration.

A comprehensive Pixellot Site Preparation and Installation Guide will be provided in advance of receiving the equipment package.

1. Identify mounting location of Lemur camera head and determine equipment needed for installation.
2. Identify Video Processing/Streaming Computer ("VPU") installation location and proximity to working power and wired internet.
3. Determine cable distances between the install location of Lemur camera head and VPU in addition to distance between VPU, working power, and a working wired internet connection.
4. Mount the Lemur camera head.
5. If outdoors, install four surge protectors near the camera head.
6. Physically position the VPU in its location and connect it to power and internet. Place the audio mixer on top of the VPU and connect it to the VPU using the provided USB cable.
7. If outdoors; Connect the ‘video’ cables from the camera head to the four surge protectors. Connect the ‘audio’ cable to an Ethernet coupler. If indoors; Connect the all five cables from the camera head to couplers.
8. Run 5 Ethernet cables (4 for video & 1 for audio) between the VPU and the camera head location. Cables can be embedded, covered, or inserted in conduit based on the agreed-upon scope of work and pricing.
9. Connect four of the Ethernet cables run to the surge protectors and to the VPU. If indoor connect four of the Ethernet cables run to the four ‘video’ cables from the camera head and to the VPU.
10. Connect the final Ethernet cable run to the ‘audio’ cable from the camera head and to audio mixer using the provided audio adapter.
11. Turn power on the VPU.
12. Call Support to verify they can communicate with the VPU.
13. Wait for support to confirm VPU can see all four cameras, hear audio, and there is proper camera alignment for full panoramic coverage.
14. Turn on venue scoreboard system. Install cable and equipment needed to incorporate scoring data from venue scoreboard system.
15. Call Support to verify VPU is receiving scoring data.
16. Schedule a test event and confirm the system is working from end to end.
Cranston Public Schools

ANTI-DISCRIMINATION/ANTI-HARASSMENT POLICY

The Cranston Public Schools (the “District”) is committed to maintaining and promoting an educational environment free from all forms of discrimination, including harassment. The civil rights of all school community members are guaranteed by law, and the protection of those rights is important to the District. Discrimination, including harassment, on the basis of race, color, religion, national origin, ethnicity, genetic information or testing, sex, sexual orientation, age or disability (hereinafter “membership in a protected class”) will not be tolerated. Retaliation against any student or any other individual who has complained of discrimination, including harassment, or individuals, who have cooperated with an investigation of such complaint, is also unlawful and will not be tolerated. The District will promptly investigate, remedy any harm, seek to protect students and/or employees, and to prevent recurrence of such conduct. This policy applies to conduct directed toward students and other persons associated with the educational community by all other persons associated with the educational community including, but not limited to, students, District employees, the School Committee, school volunteers, parents and independent contractors. (For a complaint of disability discrimination that is NOT harassment, please refer to the District’s Section 504/ADA Prohibition Against Discrimination Based on Disability policy/procedure.)
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<th>Pages</th>
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INTRODUCTION

The purpose of this handbook is to provide student athletes and their families with an overview of the Cranston Public Schools Interscholastic Athletic Program and the policies, procedures and rules that govern it. Questions regarding any material in this handbook, as well as questions about any aspect of the program not addressed in this booklet, should be directed to Mr. Vincent Varrecchione, Director of Athletics.

Cranston Public Schools is a member of the Rhode Island Interscholastic League (RIIL), whose purpose is to organize, regulate and promote interscholastic athletics for secondary schools of Rhode Island. As an RIIL member school, Cranston Public Schools abides by their rules and regulations, and subscribes to the guidelines set forth by this organization. In addition, school committee policies and school rules also govern the school’s athletic program. Information about the Interscholastic League can be found online at www.riil.org

Being a member of a Cranston Public Schools athletic team is the fulfillment of an early ambition for many students. The attainment of this goal carries with it certain traditions and responsibilities that must be maintained. A great athletic tradition is not built overnight; it takes the hard work of many people over many years. As a member of an interscholastic team of Cranston Public Schools, you have inherited a tradition which you are challenged to uphold to a high standard.
PHILOSOPHY

Cranston Public Schools’s interscholastic athletic program is an integral part of the total curriculum; therefore, a comprehensive program of athletic activities is vital to the educational development of students. The athletic program provides a variety of experiences to aid in the development of favorable habits and attitudes in students that will prepare them for adult life. These experiences are designed to serve the school, assist in the development of respect for self and others, promote fellowship and goodwill, promote self-realization and all-around growth, and encourage learning the qualities of good citizenship, and school, community, and self-pride.

OBJECTIVES

• To provide a positive atmosphere of school athletics at Cranston Public Schools.

• To provide opportunities that will allow athletics to serve as experiences where students may cope with problems and handle situations similar to those encountered in the contemporary world. To provide adequate and natural opportunities for:

  • physical, mental, social and emotional growth and development;
  • acquisition and development of special skills in activities of each student's choice;
  • team play with the development of such commitments as loyalty, cooperation, fair play and ethical conduct;
  • directed leadership and supervision that stresses self-discipline, self-motivation, excellence, and instilling the highest ideals of good sportsmanship and character above wins and loses;
  • achievement of school goals, interscholastic program, and the student's individual goals;
  • provisions for worthy use of leisure time in later life, either as a participant or spectator; and
  • development of leadership qualities.

• To remember that an athletic contest is only a game - not a matter of life or death for player, coach, school, official, fan, community, state, or nation.
REQUIREMENTS FOR PARTICIPATION

A. Eligibility

Ineligibility Status

Students who do not meet satisfactory behavior guidelines and academic criteria are placed on ineligibility/unsatisfactory conduct lists.

Citizenship Ineligibility

Any student receiving three “3s” or more unsatisfactory citizenship grades is ineligible for participation in extracurricular activities, interscholastic sports, and elected school office. A student will receive a “3” in citizenship if s/he has: (1) cut class more than once or (2) repeatedly interfered with the learning process of others. Teachers will document and maintain a record of unsatisfactory citizenship behavior. Teachers will attempt to modify behavior prior to issuing an unsatisfactory citizenship grade. Teachers will notify the parent(s)/guardians in writing of the student’s poor behavior. The teacher will also notify the Department Chairperson/Team Designee and/or appropriate administrator of the student’s poor behavior.

A student will be restricted from participating in extracurricular activities such as interscholastic and intramural sports, social events, and student leadership positions if s/he incurs three or more “3s” in conduct/citizenship during a portion of a grading period. Social probation may be imposed at the discretion of the administration, due to chronic attendance or behavioral infractions. Any student who becomes ineligible will remain so until the next quarter grades are reviewed by an administrator. If, at that time, the student has fewer than three “3s,” eligibility will be restored.

Eligibility may be restored by an administrator prior to the issuance of the next report card provided the student asks for a review of his/her status. Procedure for Review of Citizenship Ineligibility 1. A student/student’s parents may ask in writing for a review of ineligibility through the appropriate administrative office after the release of progress reports. 2. Notice will be made to the student’s teachers. Teachers will indicate if the student’s behavior remains unacceptable. If three teachers indicate that an ineligible student’s behavior is unsatisfactory, that student will retain his/her ineligible status until fewer than 3 teachers indicate unsatisfactory conduct on either progress reports or report cards.

Note: If a student does not ask for a review of his/her status, ineligibility is retained until fewer than three teachers indicate unsatisfactory on the report card.

Academic Ineligibility

Academic ineligibility students in grades 9-12 will reflect the standard established by Article 3 of the rules of the Rhode Island Interscholastic League (RIIL) promulgated by the Principals’ Committee on Athletics (PCOA).

Additionally, any student failing one or more subjects must attend mandatory tutoring every week. Failure to attend this tutoring will render the student-athlete ineligible for the week. Students may become eligible when the student attends mandatory tutoring the next week.

A student who has two or more “incompletes” grade entries or one failing grade and at least one incomplete grade at the end of the quarter will have two weeks to satisfy the requirements of the incomplete courses. If they are not completed the student will be academically ineligible for the remainder of the current marking period.
Students are NOT eligible if:

- They do not pass at least 60% of the credits in the quarter when the sport or activity is taking place. 1st quarter eligibility will be determined by cumulative grade from the previous year.
- They are excused from physical education for medical reasons (including a nurse's note);
- Their 19th birthday occurs prior to September 1 of that academic school year;
- They have been in attendance for more than eight semesters in the 9th, 10th, 11th or 12th grade or the equivalent of such grade or grades in any school or schools;
- They have changed schools without a change of legal residence, unless a transfer rule affidavit is approved by the Rhode Island Interscholastic League. Students may have to sit 50% of the first scheduled varsity contests of each individual sport season within the next year;
- They played or practiced with an outside team in any sport that conflicts with the high school practice or contest;
- They do not comply with rules outlined in the Rhode Island Interscholastic League's Rules and Regulations. This publication may be found at www.riil.org.
- They miss or cut any class on the day of a competition, unless excused by an administrator at the high school.

B. Paperwork Required Prior to Participation

1. Physical Examination and Health History Form
In order to try out for a team, a student must have a health physical on file prior to participation. The physical covers all sports provided the examination occurred within one year of the ending date of the respective athletic season(s). Fall sport athletes must have a physical on or after January 1 of that year, winter sport athletes must have physical on or after March 15 of that year, and spring sport athletes must have a physical on or after June 15 of the previous year. Students and Parents will be responsible for communicating with the medical staff any preexisting conditions that may affect athletic participation.
2. Rhode Island Interscholastic League - Risk of Participation Form (2)
Athletes and parents must realize the risk of serious injury, which may be a result of athletic participation. In order to participate in interscholastic sports, students and parents/legal guardians are required to sign two copies of the Rhode Island Interscholastic League's Assumption of Risk Form. This form must be notarized and submitted to the coach prior to participation. One copy will be kept on file in the Director of Athletics and Student Activities’ office. The second copy will be filed at the Rhode Island Interscholastic League office. This process is required only once during the four years of high school for each new athlete, including transfer students.

3. Insurance
The school district has made arrangements with an insurance company through which parents can secure additional accident/medical insurance for their children at a nominal cost. Students participating in interscholastic sports are required to carry accident/medical insurance. The school does not assume responsibility for medical expenses resulting from injuries to participants in sports. The family's personal medical insurance is the first step in covering medical expenses. Supplemental accident/medical insurance will be used to help pay for expenses not covered through the athletes personal insurance.

For information regarding additional coverage please contact the Athletics Office.

In claims involving school accident/medical insurance, parents need to pick up an insurance form at the school office or online. Once the school and attending physician have completed each individual part, the parent/guardian sends the form and bills directly to the insurance company.

Under certain circumstances, the Rhode Island Interscholastic Injury Fund provides some assistance for medical expenses which are not covered by either personal insurance or accident/medical insurance. The Rhode Island Interscholastic Injury Fund is a nonprofit organization which provides financial assistance for medical expenses incurred by an athlete during Interscholastic League competition. The Injury Fund will consider payment for medical bills and physical therapy above and beyond what the primary medical insurance of the athlete will pay. The Injury Fund is not an insurance company, but a Board of dedicated volunteers committed to the health and well-being of Rhode Island High School athletes. Parents are asked to contact the Athletic Director to request reimbursement from the Injury Fund.

4. Parental Permission and Acknowledgement of Athletic Policies
At the time students begin preseason practices each parent or guardian and athlete must read the Student Athlete Handbook. Each athlete's parent or guardian will complete online a Parental Permission and Acknowledgement of Athletic Policies for each sport the student participates in during the academic school year. Parent/guardian and athlete are to have thorough knowledge and understanding of all school district policies and procedures, and interscholastic league eligibility rules.

5. Concussion Awareness Information
Rhode Island State Law requires that Athletes and Parents/Guardians review materials about signs and symptoms of concussions and return to play guidelines. An electronic signed consent agreement will be required by both the Athlete and Parent/Guardian during the online registration process.
CODE OF CONDUCT FOR STUDENT ATHLETES

A firm and fair policy of enforcement is necessary to uphold the regulations and standards of the athletic department. The community, school administrators, and coaching staff feel strongly that high standards of conduct and citizenship are essential in maintaining a sound athletic program. Athletes are expected to abide by this code of conduct, which will earn them the honor and respect that participation and competition in the interscholastic athletic program affords. Inappropriate conduct which results in dishonor to the athlete, the team or the school will not be tolerated. All rules apply to all athletes including players, managers, trainers, cheerleaders and all other students representing a team from Cranston Public Schools.

A. Sportsmanship

"Good sportsmanship, ethical behavior, integrity, and the respect for others" are the guiding principles that permeate all interscholastic activities in our school. In perception and practice, sportsmanship is defined as those qualities, which are characterized by generosity and genuine concern for others. All individuals, regardless of their role, are expected to model sportsmanship because of their influence on the behavior of others.

STUDENT ATHLETES MUST:

• appreciate and understand that their behavior is observed and emulated by many who are younger;
• live up to the high standard of sportsmanship established by the RIIL;
• accept and understand the seriousness of their responsibility and the privilege of representing their school and community;
• live up to the standards of sportsmanship established by the school administration and the coaching staff;
• learn the rules of the game thoroughly and discuss them with parents, fans, and peers;
• treat opponents the way they would like to be treated, as a guest or friend;
• refrain from taunting, trash-talking, or making any kind of derogatory remarks, especially comments of ethnic, racial or sexual nature, to their opponents during the game;
• wish opponents good luck before the game and congratulate them in a sincere manner that they would like to receive following a victory or defeat;
• respect the integrity and judgment of game officials;
• win with humility and lose with grace.

B. Alcohol and Drugs, Including Tobacco

Medical research substantiates that the use of alcohol and mood modifying substances produces harmful effects on the human body and will affect athletic performance. You cannot compromise your participation with substance abuse. Students who experiment with such substances jeopardize program morale, reputation and success, and they do physical harm to themselves and risk personal injury and harm to others during their activity. Students must decide if they want to hold a leadership position or want to be part of an athletic team. If they do wish to be a participant, they must make the commitment in order to do so. A big part of this decision means refraining from the use of alcohol, drugs, tobacco, and steroids. Student athletes are considered in violation of this policy if they are “in the presence of”, “possess”, “consume” (including being under the influence of), and/or “distribute”, other than as prescribed by a physician for personal use, any tobacco product, controlled drug and/or intoxicant or steroid at any time (see Year Round Expectations) whether during school, at any school activity, on school property, or at locations off school property.
Alcohol and Drugs

For a first offense, a student athlete will be:
- suspended from all interscholastic competitions and practices for the next fifteen (15) consecutive calendar days. After ten (10) days, the athlete may return to the team for practice only. The suspension must include at least the next two (2) scheduled interscholastic contests of the season. The student will be fully reinstated for athletic competition after the fifteenth day, once all the requirements have been met.
- reinstated to the team, provided the athlete meets with the Athletic Director, Coach, and Social Worker.
- Parent(s)/Guardian(s) and student will meet with Athletic Director and/or Assistant Principal before reinstatement to the team
- required to forfeit their captaincy if they hold that position (see Captains section).
- If there is not sufficient time remaining in that season to complete the suspension, it will be carried over to the next interscholastic sport season in which that athlete participates.
- See year round expectations

For any additional violation in the same calendar year or subsequent calendar year, a student athlete will be suspended from all interscholastic athletic competitions and extracurricular activities for 365 calendar days

Cigarette, Cigar and Smokeless Tobacco

Students who use/possess tobacco products, including but not limited to, cigarettes, e-cigarettes, cigars or smokeless tobacco, etc… will be in violation of school policy.

For a first offense, a student athlete will be:
- suspended from all interscholastic competitions and practices for the next seven (7) consecutive calendar days. After five (5) days, the athlete may return to the team for practices only. The suspension must include at least the next one (1) scheduled interscholastic contest of the season. The student will be reinstated for athletic competition after the seventh day, once all the requirements have been met. This suspension will be completed during an athlete’s season. reinstated to the team, provided the athlete meets with the Athletic Director, Coach, and Social Worker.
- Parent(s)/Guardian(s) and student will meet with Athletic Director and/or Assistant Principal before reinstatement to the team
- required to forfeit their captaincy if they hold that position (see Captains section).
- If there is not sufficient time remaining in that season to complete the suspension, it will be carried over to the next interscholastic sport season in which that athlete participates.
- See year round expectations

For any additional violation in the same calendar year or subsequent calendar year, a second offense, a student athlete will be suspended from all interscholastic athletic competitions and extracurricular activities for 45 calendar days. For a third or more offenses, a student athlete will be suspended from all interscholastic athletic competitions and extracurricular activities for 365 calendar days each time.
Year Round Expectations

The substance use policy at Cranston Public Schools is in effect year round, in and out of season, on and off the field, in and out of uniform for all student athletes. There is a reason for this … *We care about the welfare of our student athletes.* We expect a year round commitment from you if you want to be involved in the athletic program at Cranston Public Schools. Athletes must take every precaution to not place themselves in such an environment.

C. Bullying

Bullying means the use by one or more students of a written, verbal or electronic expression or a physical act or gesture or any combination thereof directed at a student that:

- Causes physical or emotional harm to the student or damage to the student's property;
- Places the student in reasonable fear of harm to himself/herself or of damage to his/her property;
- Creates an intimidating, threatening, hostile, or abusive educational environment for the student;
- Infringes on the rights of the student to participate in school activities; or
- Materially and substantially disrupts the education process or the orderly operation of a school.

The expression, physical act or gesture may include, but is not limited to, an incident or incidents that may be reasonably perceived as being motivated by characteristics such as: Race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression or mental, physical, or sensory disability, intellectual ability or by any other distinguishing characteristic.

*To report a suspected bullying incident please contact a school administrator or coach and refer to the State Wide Bullying Policy.*

D. Hazing

Under no circumstances will any type of hazing, bullying, and/or initiation be tolerated. The term “hazing”, as defined by Rhode Island State Law, means any conduct or method of initiation that of student organization which willfully or recklessly endangers the physical or mental health of any student or other person (abbreviated from State of Rhode Island Hazing Law, section 11-21-1(b)). Violation of this policy will result in strong disciplinary action, including suspension from the athletic team and loss of captaincy.

The following activities include, but are not limited to some examples of violation of this standard:

- Requiring the consumption of any food, alcohol, drug, or other substance;
- Mandating participation in physical activities not associated with regular in season or out of season training and conditioning, such as calisthenics, exercise, or other games or activities requiring physical exertion;
- Exposing another to weather elements or other physically or emotionally uncomfortable situation;
- Forcing excessive fatigue from sleep deprivation, physical activities or exercise;
- Requiring anything that would be illegal under any applicable law, including laws of the State of Rhode Island;
• Requiring anything that can be reasonably expected to be morally offensive to another;
• Committing or requiring any act that demeans another based on race, gender, ability, sexual orientation, religion, or age;
• Committing any act of physical brutality against another, including, but not limited to, paddling, striking with fists, open hands, or objects, and branding;
• Kidnapping or transporting another with the intent of stranding him or her;
• Committing verbal abuse;
• Forcing or requiring conduct that can be reasonably expected to embarrass or adversely affect the dignity of another, including the performance of public stunts and activities such as scavenger hunts;
• Intentionally creating labor or work for another;
• Denying sufficient time for study or other academic activities; or
• Committing or requiring another to commit any sexual act or engage in lewd behavior.

E. Selection of a Team

Selection of athletic teams is the sole responsibility of the coaches of those teams. Their actions, however, must be consistent with the philosophy and policies of the athletic program.

When a player selection is necessary, the process will include three important elements. Each candidate should have:

- competed in a minimum of three (3) practice sessions;
- been informed of the player selection and the reasons for the action by the coach.

The Director of Athletics will approve all specific guidelines on team selection prior to their announcement. While athletic participation has numerous physical, social and emotional benefits that we would like all students to experience, there are times when the number of students who wish to participate exceeds the number of students who will be selected for a school team. Please keep in mind that the school teams are “competitive” teams by nature. This differs from intramural or club team formats. The coach or coaches of competitive teams must decide how many students they can select for their team and still safely conduct a practice while still ensuring the development of skills to field a competitive team. The ultimate decision for determining the number of students that will be selected, lies with the coach or coaches of the team. Team selection may be based on several criteria which may include: skill level of the player, position of the player, conduct and attitude of the player, potential contribution of the player in a competitive setting. In some cases, students who were selected in previous years may not be selected in another year.

Students who were not selected, may request a meeting with the coach for further explanation. No subsequent meetings with parents, administration etc…. will be scheduled unless this first meeting has been conducted.

A student not selected for squad will be permitted to try out for another team if the coach of the second team agrees. A student not selected for disciplinary reasons, however, will not be eligible to participate on another squad for that sport season.

F. Individual Coach's Rules

Coaches may establish (with advanced approval of the Athletic Director and Principal) additional rules and regulations for their respective teams. These rules must be given in writing by the coach to all team members and explained fully at the start of the season. Penalties for violation of team
rules will also be in writing and will be administered by the coach. Additional team rules must be consistent with all other school rules and regulations. Copies will be kept on file in the athletic director's office. Coaches may take reasonable disciplinary action pertaining to any problem that may arise that has not already been reviewed in this handbook.

G. Captains

Captains will be appointed by coaches with team input. Candidates must submit a letter of interest to and meet with the team's head coach. Prior to the selection of captains, athletes will be informed by the coach of the criteria for selection and obligations of the position. The position of team captain is one of honor, leadership, and responsibility. As a result, students serving in that capacity are expected to conduct themselves in an exemplary manner both in and outside of school.

Any student involved in a violation of the code of conduct that results in a suspension from school, or any student who is associated with, in possession of, or found to be involved with drugs, steroids, alcohol, tobacco use, weapons, or crimes outside of school, will lose the ability to serve as captain of any school-sponsored athletic team or leader of a student club or activity for a period of one calendar year.

The maximum number of captains allowed per sport is listed. Any change or alteration of the above listed numbers may be allowed by Coach, but only after consultation with the Director of Athletics and Student Activities.

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<th>Sport</th>
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<tbody>
<tr>
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<td>Basketball</td>
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<td>Football</td>
<td>3</td>
<td>Track/Field (indoor)</td>
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<td>Golf</td>
<td>2</td>
<td>Track/Field (outdoor)</td>
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<tr>
<td>Gymnastics</td>
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<td>Ice Hockey</td>
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H. Attendance

In order to participate, athletes must not be marked absent from school. Athletes missing school for reasons other than illness must be excused in advance of the absence in order to participate. Athletes absent from school on Friday or a day preceding a holiday and/or a weekend contest are ineligible to participate unless the absence is excused in advance by an Administrator.

If an athlete must be dismissed from school for a medical appointment, etc… they will be required to return to school with a note from the medical office or other official entity, in where the athlete was during the time released from school. A note dismissing an athlete for a complete school day does not permit that student to practice or play, unless excused in advance by an Administrator.
Student Attendance Policy

Attendance is mandated by Rhode Island General Laws 16-19-1. Regular attendance is absolutely necessary for academic success, as it develops a sense of responsibility, which is indispensable for survival in the workplace.

Student Absences beyond Ten (10) Days

When a student has been absent for ten (10) consecutive school days, and the absence has not been reported, and the school has demonstrated a good faith effort to contact the student and his or her parents/guardians, the student may be dropped from the attendance roles.

Absences and Tardiness

1. Excused absences are for: illness or appointment confirmed by a doctor’s/dentist’s note within two (2) days of return to school; family bereavement; legal/court obligations confirmed by a note from the court; college or military appointments confirmed by documentation from agency.

2. Students are expected to be present in all classes on time. The classroom teacher will discipline students who are chronically late to classes. Students who are chronically late to class more than 4 times per quarter or 5 times per trimester will be referred to the student’s building administrator.

3. Students who are late to school must sign in at the tardy desk.

4. All lateness beyond four (4) per quarter (5) per trimester will result in disciplinary consequences unless excused with verifiable documentation (e.g. doctor’s/dentist’s note, legal obligation, family bereavement). All absence/tardy notes must be submitted no later than the day following the student’s return to school or the day following the tardy. Parents/guardians shall be notified of excessive lateness after the fourth tardy per quarter or the fifth tardy per trimester.

5. On the fourth or fifth lateness respectively, a conference with the building administrator will occur. Parents will be notified of the excessive tardies. Detention will be assigned for all days tardy beyond four per quarter or five per trimester; more than eight latenesses will result in social probation and/or additional disciplinary consequences.

6. Social probation will be imposed after the eighth (8) tardy in a marking period. Social probation means the student will not be able to participate in any extracurricular activities or school-sponsored events after school hours, after school, or on weekends. Such events shall include, but not be limited to, dances, proms or athletics, either as a participant or observer, for the remainder of the term.

7. Teachers are not obligated to provide make-up assignments for the following: students who have “cut” class; student who miss a class by arriving late to school without a verifiable excuse (see criteria above).

8. Family vacations during school time are not considered excused absences; however, students will be provided with the opportunity to make up work upon their return to school. Students will have the equivalent of time out of school to make up work (i.e. three days out = three days to make up the work). School will not provide school work before the vacation.

9. Parents wishing to appeal an attendance-related decision made by the classroom teacher should follow the CPS appeal process. Refer to policy 5145. (i.e. written appeal in the following order: student’s assistant principal, principal, superintendent [or designee], Cranston School Committee).
I. Vacations

Vacations (including trips during school vacations) by athletic team members during a sport season are discouraged. Athletes and parents wishing to do so should assess their commitment to the team. In the event of an absence due to a vacation that is unavoidable, the athlete must:

- contact the coach at least one (1) week prior to the vacation, preferably before the beginning of the season;
- present a signed excuse by the parent or guardian at least one (1) week prior to leaving;
- accept their playing status on that squad following the return to competition.

Students who have an option to participate in a school sponsored or an approved community service related trip will not incur a penalty, however, they must accept their playing status on that squad following the return to competition.

J. Conflicts in Extracurricular Activities

Athletes who attempt to participate in several extracurricular activities may be in a position of conflict with each of these groups obligations. Athletes must notify the advisors/coaches involved immediately when a conflict does arise.

If a conflict does arise, the advisors/coaches will work with the student on a solution so they do not feel caught in the middle. If a solution cannot be found, the Principal or his designee will make the decision based on the following:

- the relative importance of each event;
- the importance of each event to the student;
- the relative contribution the student can make;
- how long each event has been scheduled; and
- a conversation with the athlete and/or parents.

Once the decision has been made and the student has followed that decision, he/she will not be penalized in any way by either advisor/coach. If it becomes obvious that students cannot fulfill the obligation of a school activity, they should withdraw from that activity.

K. Leaving a Squad

Athletes who leave a squad will have 48 hours to ask the coach for reinstatement. The coach will act independently on each case. These students are expected to discuss their decision with the Coach. This is an important step so that they realize their responsibility to the team and themselves.

L. Locker Room Regulations

- Rough-housing and throwing towels or other objects is not allowed in the locker rooms.
- All showers must be turned off. The last person to leave the shower room is expected to check all showers.
- Athletes should ensure that all clothing and valuables are locked in their lockers.
- No glass containers are permitted in locker rooms.
- All shoes that have spikes or cleats must be put on and taken off outside of the school building.
M. **Student Behavior and School Policies/Rules**

Athletes will abide by all rules and regulations outlined in the “Code of Conduct” published in the Handbook for Students and Parents which is distributed to all students on the opening day of school.

Students who do not abide by the “Code of Conduct” in the student handbook, may be subject to suspension from athletics. Consequences, if any, will be determined by school administration and the Athletic Director. Inappropriate behavior and/or criminal offenses could result in suspension or elimination of the privilege to participate in the athletic program.

N. **Suspension/Detention**

An athlete cannot participate in athletics while serving a suspension or detention. Detention will not be scheduled around athletics.

Suspended athletes are not permitted to participate during any school suspension. Reinstatement will be determined by the School Administrators, Athletics Director, and Coach. An Athlete who is suspended more than once in a season will jeopardize their involvement, and may not be permitted to continue participation for the remainder of that program.

O. **Appearance**

Student athletes assume the responsibility of representing their school; consequently, they are expected to dress appropriately and professionally for practices, contests, and travel.

P. **Travel**

Athletes must travel to and from athletic contests in transportation provided by the Cranston Public Schools unless previous arrangements are made by the athlete’s parents for exceptional situations. The Director of Athletics and Student Activities and coach must approve permission for exceptions. In addition:

- Athletes will remain with their team under the supervision of the coach when attending away contests.
- Athletes may return from an away contest only with their parents. In that event, the parent must request permission from the Director of Athletics prior to the contest. The athlete will be released only to their parents upon the personal recognizance of the parent by the coach.
- Athletes are not permitted to drive their own vehicles to away contests, unless approved by the Administration.
- Athletes who miss the bus departure will not be allowed to participate in the contest unless there are extenuating circumstances.
- All regular school bus rules will be followed.

T. **Equipment and Uniforms**

Athletes are responsible for the proper care and security of all equipment issued/loaned them. School-furnished equipment is to be worn only for contests and practice or when authorized by the coach. All equipment must be returned immediately after the season.

Failure to return this equipment may result in disciplinary consequences. Athletes who do not return their equipment in good condition or who lose their equipment will be assessed the
replacement cost of the equipment. Additionally, athletes may not participate in another sport until this obligation has been fulfilled.

- It is the student’s responsibility to make sure any issued and personal belongings are secured properly in the locker room, on the field, court, pool, bus, etc....
- Athletes will be charged the value of replacement costs for equipment that is not returned.
- The replacement cost for any lost or damaged equipment must be paid.

Due to Rhode Island Interscholastic League Rules, school equipment and uniforms cannot be issued to any student out of season.
Both parenting and coaching are extremely difficult vocations. By establishing an understanding of each position, we are better able to accept the actions of the other and provide greater benefits to children. As parents, when your children become involved in our program, you have a right to understand what expectations are placed on your child. This begins with clear communication from the coach of your child's program.

**Communication parents should expect from coaches:**

- philosophy of the coach;
- expectations the coach has for your child as well as all the players on the squad;
- locations and times of all practices and contests;
- team requirements, i.e., practices, special equipment, out-of-season conditioning;
- procedure followed should your child be injured during participation; and
- discipline that may result in the denial of your child's participation.

**Communication coaches should expect from parents:**

- concerns should be expressed directly to the coach;
- notification of any schedule conflicts well in advance; and
- specific concerns with regard to a coach's philosophy and/or expectations.

As your children become involved in the programs at Cranston Public Schools, they will experience some of the most rewarding moments of their lives. It is important to understand that there also may be times when things do not go the way you or your child wishes. At these times, discussion with the coach is encouraged.

**Appropriate concerns to discuss with coaches:**

- the treatment of your child, emotionally and physically;
- ways to help your child improve; and
- concerns about your child's behavior.

**Coaches are professionals.** They make judgment decisions based on what they believe to be best for all students involved. As you have seen from the list above, certain topics can be and should be discussed with your child's coach. A Coach may reach out to you if there are issues or concerns about your child in the program. Other topics must be left to the discretion of the coach.

**Issues not appropriate to discuss with coaches:**

- Playing time
- Team strategy
- Play calling
- Other student-athletes

There are situations that may require a conference between the coach and the parent. These are to be encouraged. It is important that both parties involved have a clear understanding of the other's position. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue or concern.
If you have a concern to discuss with a coach, you should:

- Contact Coach to set up a meeting
- Contact Athletic Director, if unable to reach the Coach
- You may contact the Athletic Director first, but you will be encouraged to speak with the Coach

Coaches will have a better understanding of a concern/situation and will be able to answer direct questions about your child within the program.

*Please do not attempt to confront a coach before or after a contest or practice. These times can be emotionally sensitive for both the parent and the coach. Meetings of this nature do not promote a positive resolution.*

If the meeting with the coach did not provide a satisfactory resolution, you may call and set up an appointment with the Director of Athletics to discuss the situation.
The NCAA and NCAA Eligibility Center

What is the NCAA?
The NCAA, or National Collegiate Athletic Association, was established in 1906 and serves as the athletics governing body for more than 1,300 colleges, universities, conferences and organizations. The national office is in Indianapolis, but the member colleges and universities develop the rules and guidelines for athletics eligibility and athletics competition for each of the three NCAA divisions. The NCAA is committed to the student athlete and to governing competition in a fair, safe, inclusive and sportsmanlike manner.
The NCAA membership includes: • 337 active Division I members; • 290 active Division II members; and • 435 active Division III members.

One of the differences among the three divisions is that colleges and universities in Divisions I and II may offer athletics scholarships, while Division III colleges and universities may not. Please contact the NCAA with your questions.

NCAA
P.O. Box 6222
Indianapolis, IN 46206-6222
317/917-6222 (customer service hours: noon – 4 p.m. Eastern time Monday – Friday)

What is the NCAA Eligibility Center?
The NCAA Eligibility Center certifies the academic and amateur credentials of all college-bound student-athletes who wish to compete in NCAA Division I or II athletics. To assist with this process, the NCAA Eligibility Center staff is eager to foster a cooperative environment of education and partnership with high schools, high school coaches and college-bound student-athletes. Ultimately, the individual student-athlete is responsible for achieving and protecting his or her eligibility status.

How to find answers to your questions
The answers to most questions can be found by:
• Accessing the NCAA Eligibility Center's resource page on its website at www.eligibilitycenter.org, clicking on “Resources” and then selecting the type of student you are. You can then navigate through the resources to find helpful information.
• Contacting the NCAA Eligibility Center at the phone number on this page. In addition, if you are sending transcripts or additional information to the NCAA Eligibility Center or have questions, please use the following contact information…

NCAA Eligibility Center:
Certification Processing
P.O. Box 7136
Indianapolis, IN 46207-7136

Package or overnight delivery:
Certification Processing
1802 Alonzo Watford Sr. Drive
Indianapolis, IN 46202

Web address:
www.eligibilitycenter.org

NCAA Eligibility Center customer service:
U.S. callers (toll free): 877/262-1492
International callers: 317/223-0700
Fax: 317/968-5100
Steps to Achieving your Eligibility

High School Freshmen and Sophomores
• Start planning now!
• Work hard to get the best grades possible.
• Take classes that match our high school’s list of NCAA courses. The NCAA Eligibility Center will use only approved core courses to certify your initial eligibility.
• You can access and print our high school’s list of NCAA courses at www.eligibilitycenter.org. Click the NCAA College-Bound Student-Athlete link to enter and then navigate to the “Resources” tab and select “U.S. Students” where you will find the link for the list of NCAA courses.
• If you fall behind, use summer school sessions before graduation to catch up.

High School Juniors
• At the beginning of your junior year, complete your online registration at www.eligibilitycenter.org
• Register to take the ACT, SAT or both and use the NCAA Eligibility Center code “9999” as a score recipient. Doing this sends your official score directly to the NCAA Eligibility Center.
• Double check to make sure the courses you have taken match your school’s list of NCAA courses.
• Ask your high school counselor to send an official transcript to the NCAA Eligibility Center after completing your junior year. If you have attended more than one high school, the NCAA Eligibility Center will need official transcripts from all high schools attended. (The NCAA Eligibility Center does NOT accept faxed transcripts or test scores.)
• Before registering for classes for your senior year, check with your high school counselor to determine the amount of core courses that you need to complete your senior year.

High School Seniors
• Take the ACT and/or SAT again, if necessary. The NCAA Eligibility Center will use the best scores from each section of the ACT or SAT to determine your best cumulative score
• Continue to take college-prep courses.
• Check the courses you have taken to match our school’s list of NCAA courses.
• Review your amateurism responses and request final amateurism certification on or after April 1 (for fall enrollees) or October 1 (for spring enrollees).
• Continue to work hard to get the best grades possible.
• Graduate on time (in eight academic semesters).
• After graduation, ask your high school counselor to send your final transcript to the NCAA Eligibility Center with proof of graduation

Division I and II Initial Eligibility Requirements

Core Courses
• **NCAA Division I and II requires 16 core courses.**
• **NCAA Division I will require 10 core courses** to be completed prior to the seventh semester (seven of the 10 must be a combination of English, math or natural or physical science that meet the distribution requirements below). These 10 courses become "locked in" at the seventh semester and cannot be retaken for grade improvement.

  As of August 1, 2016, it is possible for a Division I college-bound student-athlete to still receive athletics aid and the ability to practice with the team if he or she fails to meet the 10 course requirement, but would not be able to compete.
Test Scores

- **Division I** uses a sliding scale to match test scores and core grade-point averages (GPA). The sliding scale for those requirements is shown on Page No. 2 of this sheet.
- **Division II** requires a minimum SAT score of 820 or an ACT sum score of 68.
- The SAT score used for NCAA purposes includes **only** the critical reading and math sections. The writing section of the SAT is not used.
- The ACT score used for NCAA purposes is a **sum** of the following four sections: English, mathematics, reading and science.
- **When you register for the SAT or ACT, use the NCAA Eligibility Center code of 9999** to ensure all SAT and ACT scores are reported directly to the NCAA Eligibility Center from the testing agency. Test scores that appear on transcripts will not be used.

Grade-Point Average

- **Be sure** to look at your high school’s List of NCAA Courses on the NCAA Eligibility Center’s website (www.eligibilitycenter.org). Only courses that appear on your school’s List of NCAA Courses will be used in the calculation of the core GPA. Use the list as a guide.
- **Division I** students enrolling full time **before August 1, 2016**, should use Sliding Scale A to determine eligibility to receive athletics aid, practice and competition during the first year.
- **Division I** GPA required to receive athletics aid and practice **after August 1, 2016**, is 2.000 (corresponding test-score requirements are listed on Sliding Scale B at the Eligibility Center website).
- **Division I** GPA required to be eligible for competition **after August 1, 2016**, is 2.300 (corresponding test-score requirements are listed on Sliding Scale B at the Eligibility Center website).
- The **Division II** core GPA requirement is a minimum of 2.000. GPA required to be eligible for competition **on or after August 1, 2018**, is 2.200 (corresponding test-score requirements are listed on Sliding Scale B at the Eligibility Center website).
- Remember, the NCAA GPA is calculated using NCAA core courses only.

**Division I – 16 Core Courses**

- 4 years of English.
- 3 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school). 1 year of additional English, mathematics or natural/physical science.
- 2 years of social science.
- 4 years of additional courses (from any area above, foreign language or comparative religion/philosophy).

**Division II – 16 Core Courses**

- 3 years of English.
- 2 years of mathematics (Algebra I or higher).
- 2 years of natural/physical science (1 year of lab if offered by high school).
- 3 years of additional English, mathematics or natural/physical science. 2 years of social science.
- 4 years of additional courses (from any area above, foreign language or comparative religion/philosophy).

Go to NCAA Eligibility Center for the sliding scale of GPA, SAT’s, and ACT’s

*It is your responsibility to make sure the NCAA Eligibility Center has the documents it needs to qualify you for Division 1 and Division 2 Athletics Participation*