



Board of Directors Meeting

Thursday, January 22, 2009

8:00 - 10:00 a.m.

**RI Department of Labor & Training
1511 Pontiac Avenue, Cranston, RI**

AGENDA

- 1. Welcome and Call to Order - J. MarcAurele**
- 2. Approve Minutes of 11-13-08** **Vote**
- 3. Chairman's Comments -J. MarcAurele** **Information**
- 4. Acting Executive Director's Report - John O'Hare** **Information**
- 5. Consent Agenda (Items 1- 7)** **Vote**
A board member may request that any item be removed from the consent agenda and moved to the regular agenda
- 6. Administrative Business – J. MarcAurele** **Vote**
Saul Kaplan's Resignation
- 6. Definition of Work Ready – B. Melton** **Vote**
- 7. Draft Strategic Plan – Presentation & Approval** **Vote**
Subject to public hearing – February 18, 2009
- 8. Employment Security Advisory Council-S. Powell** **Information**
Members appointed by Governor
- 9. Committee Report Updates** **Chairs**
- 11. Adjournment**

NEXT MEETING

Thursday, February 12, 2009

8:00- 10:00 a.m.

JANUARY 22, 2009 MEETING CONSENT AGENDA

(Detailed Information Follows as Appropriate)

Items 1- 7

Item 1: WIA Policy Issuance

For Board approval is Workforce Investment Notice 08-05 for Program Year 2008/2009. (These are listed with hyperlinks for detailed information on the following page.)

Item 2: US DOL State Strategic Planning Revised Guidance – One Year Extension of Current Plan

At the January 15, 2009 meeting, the Planning & Evaluation Committee approved the recommendation of staff to request a one year extension of the current State Title 1B WIA and Wagner Peyser State Plan. The US DOL guidance provides for a one year extension or plan modification pending the issuance of new guidance in 2009 and or the re-authorization of the Workforce Investment Act.

[TEGL USDOL Guidance](#)

Item 3: Additional Dislocated Worker Allocation: Providence/Cranston Workforce Solutions

At the January 15, 2009 meeting, the Planning & Evaluation Committee approved an additional WIA allocation to Workforce Solutions of Providence/Cranston in the amount of \$300,000 from the Governor's set aside funds. This funding will be allocated to Providence/Cranston to service dislocated workers due to exhaustion of the current allocation and existing high unemployment. This additional funding request must also be approved by the WIA Liaison prior to the award of funds to Providence/Cranston.

Item 4: Workforce Partnership of Greater Rhode Island PY2007/PY2008 WIA Plan Modification 4

This Modification No. 4 to the Two-Year Workforce Investment Act (WIA) Plan for the Workforce Partnership of Greater Rhode Island (WPGRI) has been prepared in accordance with instructions provided by the Rhode Island State Workforce Investment Office (SWIO). The purpose of this Modification is to:

- Allocation and projected service levels for PY08
- Raising Individual Training Account (ITA) Cap from \$4,000 to \$5,500
- Incorporating Industry Skills Development Initiative (ISDI) into two year plan

Item 5: Statewide Youth Provider Training Plan 2008

At the November 17, 2008 meeting, the Youth Development Committee approved the budget for the 2008 Statewide Youth Provider Training Plan in the amount of \$116,525. This plan provides for the continuation of training for the service providers for the youth system. The budget is attached.

Item 6: Workforce Expansion Awards

At the December 17, 2008 meeting, the Strategic Investments Committee approved an award to American Partners, Inc. in the amount of \$50,000. This is an IT staffing firm specializing in business intelligence and performance management for contract and permanent hiring needs. The grant proposal summary is attached.

Item 7: Workforce Expansion Grant Criteria Recommendation

Also at the December 17, 2008 meeting, the Strategic Investments Committee approved the recommendation to lower the minimum number of new hires trained under this grant program from 10 to 5. The recommendation is attached.

ITEM 1 – WIA CONSENT AGENDA

WIA POLICY ISSUANCES

Background: Workforce Investment Notice: 08-05 provides guidance on the protection of privacy rights relative to an individual's social security number. This notice further provides if an individual refuses to provide their social security number that they still be served but not counted in performance calculations of WIA. (This notice is listed with hyperlink for detailed information on the following page.)

REFERENCES: [All WIA Policy Issuances 1999-2008](#)

New Workforce Investment Notices

WIN NOTICE #	DATE	SUBJECT
08-05	11-19-08	Policy for Collection and Use of Workforce System Participant's Social Security Numbers This notice provides guidance on the protection of privacy rights relative to an individual's society security number. This notice further provides if an individual refuses to provide their social security number that they still be served but not counted in performance calculations of WIA.

CONSIDERATION: The policies listed for PY 2007/08 above were issued pursuant to federal and GWB policy as appropriate.

POSSIBLE ACTION: Review and approval of policy issuances.

**Rhode Island Department of Labor and Training
Youth Services Division
Statewide Youth Provider Training Plan 2008**

Budget

<p>Three Cornerstone Events (media) (200 attendees each) YouthWORKS411 Confab Statewide Youth Resource Fair Statewide Youth Vendor Expo</p> <p>Space/Refreshments Speakers Fees (travel included) Supplies/Materials/Mailings/Postage</p>	<p>\$11,680.00 \$2,315.00 \$2,500.00</p>	<p>\$16,495.00</p>
<p>BEST Training – Building Exemplary Systems of Training Presenter Fees (travel included) for delivery of a 32 hour certificate program provided to 40 youth workers. Eight sessions will be held from February thru September. September's session will conclude with a Celebratory Luncheon and Certificate Presentation. (media) (200 attendees) Space/Refreshments</p>	<p>\$2,562.50 per session</p> <p>\$755.12 per session</p>	<p>26,540.96</p>
<p>Staff – Time/Mileage Staff Support *Leveraged Funding WIA \$45,489.70</p>	<p>\$45,489.70</p>	<p>\$45,489.70</p>
<p>Outreach Communications Marketing Staff – Time /Mileage Event Flyers, Posters, Postcards Newspaper Advertisements</p>	<p>\$6,000.00 \$2,000.00 \$15,000.00</p>	<p>\$23,000.00</p>
<p>Educational Materials Take-away, Support Materials, Pamphlets</p>	<p>\$5,000.00</p>	<p>\$5,000.00</p>
<p>Outcomes/Evaluation To be completed in house.</p>		<p>-0-</p>
<p>Total</p>		<p>\$116,525.66</p>

Governor's Workforce Board – RI
Economic Development Corporation
Workforce Expansion
Grant Proposal Summary Sheet

Name of company: American Partners, Inc.
Industry: IT Staffing Firm
Employees to be hired: 10
Job Titles: 10 IT Sales and Recruitment
Rates of pay: \$35-55K
Grant Request: \$50,000
EDC Staff Recommendation: \$50,000

Staff Comments:

Background information:

American Partners, Inc. is an IT staffing firm specialized in Business Intelligence and Performance Management for both contract and permanent hiring needs.

Workforce Expansion Grant Criteria Recommendation

Submitted by Paul Harden
RI Economic Development Corporation

Currently under this program only companies that are planning to hire 10 or more people over the first year are eligible to apply for the grants. In discussions with Nancy Olson about expanding the usage of the Workforce Expansion grants, we decided that lowering the minimum number of new hires trained from 10 to 5 would increase the number of smaller companies eligible for the grant funds and the number of people trained through the program.

I anticipate that 10-15 additional applications would be reviewed annually.