

**GOVERNOR'S WORKFORCE BOARD RI  
BOARD DEVELOPMENT COMMITTEE  
FEBRUARY 17, 2011**

**MEETING MINUTES**

Members Present: Sharon Moylan, Pheamo Witcher, Robert Nangle  
Staff Present: Lisa D'Agostino, Nancy Olson, Maureen Mooney  
Location: RI Department of Labor & Training, Cranston, RI

Chair Moylan called the meeting to order at 10:15 a.m. and welcomed everyone.

A motion was entered to approve the minutes of the 12/14/10 Board Development Committee meeting.

**VOTE:** P. Witcher moved to approve, seconded by R. Nangle. All approved.

**GWB 2011 Annual Meeting Update**

Chair Moylan asked N. Olson to provide an update on the work being done for the annual meeting. N. Olson reported that costs were secured for the speakers previously suggested by the committee. She indicated that the costs ranged from \$4500 for one speaker to \$10,000 for another. With this in mind, it was decided that a speaker not be obtained for the meeting.

Chair Moylan asked if a video was to be shown at the meeting. N. Olson reported that a single source bid is being developed with the videographer who produced the video for the 2010 annual meeting. This should provide a quick turnaround for this project. Committee members indicated they were pleased with the video from the 2010 annual meeting.

Chair Moylan asked committee members about the theme of the annual meeting. It was suggested that the theme be "The Power of Partnerships" which would highlight the many of the GWB partnerships. One focus would be on the Industry Partnerships and adult training. This could include 4-5 industry sectors and some suggestions included:

- IT Boot Camp – Tech Collective
- St. Antoine's Training – Quality Partners
- Boat building workshops – International Yacht Restoration School (IYRS)
- Customer service training – Hospitality Association of RI
- Pre-apprenticeship training – Building Futures

There was discussion among committee members to include a tie in to the State Strategic Plan and the successes with other partners of the GWB. One suggestion was made to run the names of GWB partners, grant awardees and agencies as a background presentation before the meeting begins. Specific examples and success

stories could be noted as well as how funding and training has changed outcomes for our partners – both businesses and the workers.

S. Moylan asked for a vote on the theme of the GWB annual meeting: The Power of Partnerships.

**VOTE:** P. Witcher moved to approve, seconded by R. Nangle. All approved.

Other meeting logistics were discussed and agreed upon. It was decided that the Save the Date notification would be communicated by email and should be sent by the end of March or early April. Invitations should go out at least 4 weeks before the meeting.

### **Board Member Retreat**

Chair Moylan asked for an update from Lisa D'Agostino on the proposed Board member retreat. L. D'Agostino reported that for several reasons, the retreat should be postponed to a later date. She cited the ongoing work of the Plan Management Team with the State Strategic Plan and the transition within state government, the Department of Labor & Training and within the GWB as reasons for a later timeframe for the retreat. Committee members were asked their preference on a full day or half day retreat. R. Nangle indicated his preference for a half day retreat and proposed the hours of 2-6 p.m. The format for the retreat would be discussed at a later meeting.

### **Adjournment**

With no further business, Chair Moylan asked for a motion to adjourn the meeting.

**VOTE:** R. Nangle moved to approve, seconded by P. Witcher. All approved.

The meeting adjourned at 11:00 a.m.

Respectfully submitted,

Maureen Mooney