

**GOVERNOR'S WORKFORCE BOARD RI
BOARD DEVELOPMENT COMMITTEE
JANUARY 8, 2010**

MEETING MINUTES

Members Present: Sharon Moylan, Robert Nangle, Sandra Powell
Members Absent: Mia Caetano, Pheamo Witcher
Staff Present: John O'Hare, Nancy Olson, Maureen Mooney, Laura Hart
Location: RI Department of Labor & Training, Cranston, RI

Chair Moylan called the meeting to order at 10:35 a.m. and welcomed everyone. A motion was entered to approve the minutes of the December 2, 2009 Board Development Committee meeting.

VOTE: R. Nangle moved to approve, seconded by S. Powell. All approved.

GWB By-Laws Update

Chair Moylan reported that the by-laws were sent electronically to the board members for their review and that there were no recommended changes. The by-laws will need to be approved by the full board.

GWB Annual Meeting

Chair Moylan referred to the GWB Annual meeting handout for an update on the tasks relating to the meeting. N. Olson and L. Hart reviewed the handout and summarized ideas and suggestions. It was noted that the concept of the meeting is a focus on employers and the slogan is: Celebrating Employer Investment in the Ocean State. It was mentioned that employer success stories will be collected from the nine industry clusters and would include ISDI, job shadowing, worker training, worker expansion, adult education and On-the-Job Training (OJT). N. Olson indicated that a list of employers was compiled which can be considered for recognition awards.

A discussion followed on presentation materials, print materials and exhibits, all outlined in the handout. S. Powell suggested that presentations demonstrate the coordinated system of workforce development and support. It was also suggested to focus the presentation on the impact of training on the workforce and relating this back to the work of the GWB.

L. Hart discussed her findings on the hiring of a videographer and noted a possible collaborative effort with the University of RI (URI). This has not been confirmed yet. It was decided that securing a videographer would be prohibitive from a cost perspective and it was noted that a MOU with another state agency or organization might be the best way to proceed. It was noted that the video could serve multiple purposes and be used as a marketing tool to inform stakeholders, legislators and others.

Reschedule of February and March Meetings

After polling committee members, the next two meeting dates were rescheduled. The new dates and times are: Thursday, February 25, 2010 at 10:00 a.m. and Friday, March 26, 2010 at 10:30 a.m.

With no further business, the meeting was adjourned at 11:40 a.m.

Respectfully submitted,

Maureen Mooney