

Governor's Workforce Board RI
Planning and Evaluation Committee Meeting
January 15, 2009

Meeting Minutes

Committee Members present:	William McGowan, Mario Bueno, Sandra Powell, Paul MacDonald
Committee Members absent:	Mia Caetano-Johnson
GWB Staff present:	J. O'Hare, Nancy Olson, David Francis Maureen Mooney, Dan Brown
DLT Staff present:	David Tremblay
Other Staff present:	Jim Glover
Location:	RI Department of Labor & Training, Conference room 72-1

Call to Order and Chair's Remarks

Chair McGowan called the meeting to order at 10:15 a.m. and welcomed everyone to the meeting. He reported that the draft of the Strategic Plan will be presented to the committee. He mentioned that next week the draft plan will be presented to the stakeholders involved in the strategic planning process and that on January 22nd, the board will vote on the draft plan. J. O'Hare noted that the plan will be in draft form until after the public hearing at which time it will be forwarded to the Governor.

Meeting Minutes

A motion was entered to approve the 11-12-08 meeting minutes of the Planning and Evaluation Committee.

VOTE: P. MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

Workforce Investment Notice 08-05

J. O'Hare indicated the purpose of *WIN notice 08-05* is to provide guidance regarding the collection and use of social security numbers for participants accessing Workforce Investment Act (WIA) and other workforce program services. He reported that this guidance protects the privacy rights of individuals and notifies local WIBS that if an individual refuses to give out their social security number they must still be able to receive services. However, he noted that this would result in the individual not being added into performance statistics. A general discussion followed regarding the privacy of an individual's social security number and the requirements for reporting purposes for WIA and Wagner Peyser.

A motion was entered to approve WIN notice 08-05 as presented.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. S. Powell abstained from the vote. All others were in favor, the motion passed.

Draft Strategic Plan

J. O'Hare reported that D. Francis and D. Tremblay would be presenting the draft strategic plan elements to the committee. The following presentation materials were provided in each member's packet:

- RI State Strategic Workforce Plan: Goals & Objectives At -a -Glance
- Strategic Workforce Plan 2009-2014: Executive Summary
- Objectives and Menu of Strategies
- Draft State Strategic Workforce Plan – PowerPoint Presentation

During the presentation, discussion items focused on certification, barriers to employment, and the role of other entities such as the Industry Partners in planning, identifying and creating opportunities for the workforce. S. Powell commented that the plan will promote workforce mobility by increasing employers' ability to move through the workforce system and by upgrading the skills of its workers.

D. Tremblay provided an overview of the work of the Workforce Cabinet and the unified planning process. He reported that the Plan Management team will continue to meet to work on annual work plans for each year of the plan. This team will continually review the plan for actionable items and strategies to provide accountability. D. Tremblay noted that the Plan Management Team is a policy making group, based on its workforce cabinet membership, and is well positioned to address the policy issues of the strategic plan.

J. O'Hare reviewed the dates of the presentations to be made to the stakeholder group and to the board and requested that the date of February 18th be scheduled for the public hearing. This schedule would allow for the approval of the final draft plan by the Planning & Evaluation Committee on March 3rd and by the GWB on March 12th. After GWB approval, the final draft plan will be forwarded to the Governor for review, bringing the strategic plan back to the GWB by the end of March.

With no further discussion, Chair McGowan asked for a motion to approve the Draft Strategic Plan.

VOTE: P. MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

Chair McGowan then asked for a motion to approve the public hearing date of February 18, 2009.

VOTE: S. Powell moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

US DOL State Strategic Planning Revised Guidance

D. Tremblay reported on the revised guidance of the US DOL noting the staff recommendation of a one year extension of the current State Title1B WIA/ Wagner Peyser State Workforce Plan. The US DOL guidance provides for a one year extension or plan modification pending the issuance of new guidance in 2009 and or the reauthorization of the Workforce Investment Act.

A motion was entered to approve the US DOL State Strategic Planning Revised Guidance – One Year Extension of Current Plan.

VOTE: P. MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

Additional Dislocated Worker Allocation: Providence/Cranston Workforce Solutions

J. O'Hare asked J. Glover of Providence/Cranston Workforce Solutions to provide an overview of the additional dislocated worker allocation. J. Glover noted the request for an additional WIA allocation to Workforce Solutions of Providence/Cranston in the amount of \$300,000 from the Governor's set aside funds. This funding will be used by Providence/Cranston to service dislocated workers due to exhaustion of the current allocation and existing high unemployment.

Other Business

Workforce Partnership of Greater Rhode Island PY2007/PY2008 WIA Plan Modification 4

J. O'Hare reported that the PY2007/PY2008 WIA Plan Modification 4 for the Workforce Partnership of Greater Rhode Island (WPGRI) was very recently approved by their board and therefore not on the agenda for this Planning and Evaluation committee meeting. He noted the intention is for modification of allocation and projected service levels for PY08, of the Individual Training Account (ITA) Cap from \$4,000 to \$5,500 and the incorporation of the Industry Skills Development Initiative (ISDI) into the two year plan. J. O'Hare noted that this plan modification will be on the consent agenda for the January 22nd board meeting. M. Bueno requested that the WPGRI plan modification document be emailed to committee members for their review before the board meeting.

Employment Security Advisory Council (ESAC)

Chair McGowan reported that both he and Paul MacDonald were appointed to the Employment Security Advisory Council (ESAC) by the Governor. He informed the committee of the responsibilities of the ESAC committee which is to assist and advise the DLT in addressing issues and problems relating to the administration of the state's employment security laws. He mentioned the two employer representatives are Nancy Roderick from Concordia and Roland Benjamin from LFI International. Chair McGowan noted that he and P. MacDonald represent labor on this committee.

Adjournment

With no further business to discuss, Chair McGowan asked for a motion to adjourn the meeting.

A motion was entered to adjourn the meeting of the Planning and Evaluation committee.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. S. Powell abstained from the vote. All others were in favor, the motion passed.

The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Maureen Mooney