

**Governor's Workforce Board RI
Planning and Evaluation Committee Meeting
November 12, 2008**

Meeting Minutes

Committee Members present:: William McGowan, Mario Bueno, Sandra Powell, Paul MacDonald
Committee Members absent: Mia Caetano-Johnson, Saul Kaplan
GWB Staff present: J. O'Hare, Nancy Olson, David Francis
Maureen Mooney, Dan Brown
DLT Staff present: David Tremblay, Sue Chomka, Mavis McGetrick
Other Staff present: Jim Glover
Location: RI Department of Labor & Training, Conference room 73-2

Call to Order and Chair's Remarks

Chair McGowan called the meeting to order at 8:45 a.m. and welcomed everyone to the meeting. Chair McGowan reported on the Strategic Planning Steering Committee meeting of November 6th and noted the collaboration and positive results. He also provided an overview of the timetable of the strategic plan up through the public hearing in early February. He indicated that after the plan is approved by the GWB in April it will be forwarded to the Governor.

Meeting Minutes

A motion was entered to approve the 10-07-08 meeting minutes of the Planning and Evaluation Committee.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

Workforce Investment Notices

J. O'Hare reviewed the purpose of **WIN notice 08-03** and indicated it provides information concerning the distribution of WIA incentive funds for achieving negotiated levels of performance for PY2007 and sanctions. J. O'Hare also noted that **WIN notice 08-04** provides guidance to the local Areas in the preparation of the second year modification to the 2 year Local Plan.

A motion was entered to approve WIN notices 08-03 and 08-04.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

Workforce Investment Act (WIA) Annual Report

J. O'Hare presented the Workforce Investment Act Annual report for program year 2007.

A motion was entered to approve the WIA report for program year 2007.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. All were in favor, the Motion passed.

Governors Workforce Board Annual Report

J. O'Hare presented the Governor's Workforce Board RI Annual Report Addendum Update FY 2008. He noted the financials were reported on a state fiscal year basis which is a different time frame from the GWB Annual report completed in April of 2008. J. O'Hare indicated that this report would be distributed to the Governor, the Secretary of State, the general assembly and other key state administrators. P. MacDonald mentioned that the report was done exceptionally well and that it effectively reported on the work undertaken by the board this past fiscal year.

A motion was entered to approve the GWB annual report addendum update for FY 2008.

VOTE: P. MacDonald moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

Approval of Modified Local Workforce Investment Act Plan

J. O'Hare presented the Workforce Solutions of Providence/Cranston modified Local Workforce Investment Act Plan. This is modification no. 4 to its Two Year Workforce Investment Act (WIA) plan submitted in accordance with the instructions from the RI Workforce Investment Act Office. This modification establishes the participant services levels and budgets for the second year (PY 2008) of the WIA Two-Year Plan.

A motion was entered to approve the PY 2008/FY 2009 WIA Modification 4 for the Providence/Cranston workforce investment area as submitted by the Providence/Cranston Workforce Investment Board.

VOTE: P. MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

Review of Draft Strategic Planning Elements

D. Francis and D. Tremblay provided an overview of the strategic planning process as well as a review of the draft strategic planning elements. The goals, objectives and strategies were reviewed and discussed to ensure that the Planning and Evaluation committee's input was reflected in the strategic plan. A copy of the presentation and the matrixes for each goal, objective and strategy is available in the meeting information packet. The next steps of the strategic workforce plan were presented and discussed.

Adjournment

With no further business to discuss, Chair McGowan asked for a motion to adjourn the meeting.

A motion was entered to adjourn the meeting of the Planning and Evaluation committee.

VOTE: Paul MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

The meeting adjourned at 10:20 a.m.

Respectfully submitted,

Maureen Mooney