

**Governor's Workforce Board RI
Planning and Evaluation Committee Meeting
May 8, 2008**

Meeting Minutes

Committee Members present: William McGowan, Sandra Powell, Mario Bueno, Paul MacDonald
Committee Members absent: Mia Caetano-Johnson, Saul Kaplan
GWB Staff present: J. Michael Koback, Nancy Olson, Maureen Mooney, David Francis
DLT Staff present: John O'Hare, Lisa D'Agostino, Christine Grieco
Guests: Jane Morgan, DEA
Location: RI Department of Labor & Training, Conference room 69-1

Call to Order and Chair's Remarks

Chair McGowan called the meeting to order at 1:10 p.m. and welcomed everyone to the meeting. He noted the main agenda items were the Senior Community Service Employment Program (SCSEP) and WIA Policy Issuances.

Meeting Minutes

A motion was entered to approve the 4-08-08 meeting minutes of the Planning and Evaluation Committee.

VOTE: P. MacDonald moved to approve, seconded by S. Powell

Senior Community Service Employment Program (SCSEP)

John O'Hare introduced Jane Morgan from the Department of Elderly Affairs (DEA). He noted that currently DEA is the state SCSEP grantee and that in January of 2008, Governor Carcieri formally advised the US Department of Labor (USDOL) that this program will be moved from DEA to the Department of Labor and Training (DLT) effective July 1, 2008.

Jane Morgan provided an overview of the current program and reported that the Comprehensive Community Action Program (CCAP) has been the vendor for this program for 3 years. She noted that DEA and DLT have been meeting since January to transition the program with minimal impact on the participants. To assist with this transition, the contract with CCAP to deliver services to SCSEP participants will be extended through 12/31/08. This provides DLT an opportunity to review their work in preparation for the release of the RFP in 2009 for the vendor for this program.

A discussion followed based on questions raised regarding competitive procurement, USDOL regulations and administrative costs. Also clarified were questions on the number of clients served as well as the organization SER Jobs for Progress which is the national Title V grantee, also receiving funds to serve this population in RI. It was noted that a major focus of the new requirements for this program is the connection and integration with other workforce development programs, statewide initiatives and partner agencies. In addition to this, SCSEP participants will benefit from the initiatives and strategic planning of the Governor's Workforce Board (GWB), the One-Stop Career Center system and the local Workforce Investment Boards as well as other units within the DLT.

With no further questions or discussion, Chair McGowan asked for a motion to approve the transfer of this program from DEA to the DLT. S. Powell abstained from the vote noting her position at DLT.

A motion was entered to approve the transfer of the SCSEP to the Department of Labor and Training from the Department of Elderly Affairs.

VOTE: M. Bueno moved to approve, seconded by P. MacDonald. All were in favor, the motion passed.

WIA Policy Issuances

J. O'Hare provided an overview of the WIA policy issuances noting that Workforce Investment Notice (WIN) 7-15 was issued previously. WIN notice 07-14 notes the Use of Workforce Investment Act (WIA) funds for workforce development activities in support of economic development. WIN notice 07-16 notes the allocation percentages for the dislocated worker program for PY 2008. WIN notice 07-17 notes the changes in Adult and Dislocated Worker Funds for FY 2007 which is a rescission. WIN notice 07-18 notes the Lower Living Standard Income Level (LLSIL) and self sufficiency guidelines for 2008. More information on all of these issuances is available in the meeting packets for review. J. O'Hare indicated that the WIA policy issuances will be presented as part of the consent agenda for the full board at the next meeting.

A motion was entered to approve WIA Policy issuances: 07-14, 07-16, 07-17, 07-18,

VOTE: P. MacDonald moved to approve, seconded by S. Powell. All were in favor, the motion passed.

With no further business to discuss, Chair McGowan asked for a motion to adjourn the meeting.

A motion was entered to adjourn the meeting of the Planning and Evaluation committee.

VOTE: S. Powell moved to approve, seconded by M. Bueno. All were in favor, the motion passed.

The meeting adjourned at 2:05 p.m.

Respectfully submitted,

Maureen Mooney