

**GOVERNOR'S WORKFORCE BOARD RI
EXECUTIVE COMMITTEE MEETING
FEBRUARY 7, 2012**

MINUTES

Committee Members Present: Connie Howes, William McGowan, Brandon Melton,
Sharon Moylan

Committee Members Not Present: Ray DiPasquale

GWB Board Members Present: Martin Trueb, Sharon Moylan

GWB Staff Present: Rick Brooks, Nancy Olson, Maureen Mooney

DLT Staff Present: Sean Fontes, Laura Hart
Others Present: Judy Jones, Poverty Institute

Location: RI DLT, Conference room 73-2

Chair Howes called the meeting to order at 8:02 a.m.

A motion was entered to approve the minutes of the 1-3-12 Executive Committee meeting.

VOTE: W. McGowan moved to approve, seconded by B. Melton. All were in favor,
the motion was approved.

GWB Annual Meeting

Chair Howes asked Rick Brooks to provide an overview of the GWB annual meeting. R. Brooks reported that in previous years the GWB annual meeting showcased programs and initiatives supported by the board. He noted that individuals who have benefited from the programs have been invited to the meeting and have included representatives from the youth programs or from the community based adult education programs who have obtained employment. He suggested possible programs to highlight such as the newly approved Strategic Investment funding initiatives that provide direct support to unemployed workers into jobs and fellowships proposed by the Tech Collective. R. Brooks explained that the fellowships would be offered to recent college graduates as an opportunity to gain experience in Information and Bio Technology and could encourage them to stay in Rhode Island. He indicated that the annual meeting also provides an opportunity to honor past grant recipients with an Innovation Award. He indicated that last year a video was presented that highlighted many of the different sectors funded by the GWB. M. Trueb stated that the video was powerful as it provided testimony from the recipients of the funding. R. Brooks indicated that another option for the meeting is to have a panel discussion with a moderator. A discussion followed and it was decided that a 6-7 minute video highlighting participants of GWB funded programs and initiatives would be made. It was suggested that the video participants could be brought in for a panel discussion or recognized for their achievements. R. Brooks stated that the Governor has been invited to attend the annual meeting and to the February board meeting.

Committee Chair Reports

Chair Howes asked Brandon Melton to provide an update on the Career Pathways System Task Force (CPSTF) and Youth Development Committee.

Committee Chair B. Melton noted the recent Providence Business News article on developing a work-readiness credential to assist young people entering the job market with core-success skills. He indicated that Andrea Castaneda spoke about developing this credential at the January CPSTF meeting and that she used the forum of this committee to gain feedback from employers. He stated there was positive reaction from the employers on establishing this credential. B. Melton reported that the task force is focusing on 2 demonstration projects – Healthcare and Information Technology and have set the foundation for curriculum and career pathways. He noted that specific jobs have been set for each industry. He reported that a graphic designer from Johnson and Wales University is creating a broader graphic representation of what a career pathways system looks like across the state. This graphic will include stakeholders and portray how they fit into the pathways. He mentioned that the CPSTF has entered a more public phase and reported that the planning team has attended meetings with several Providence leaders. This has included the Providence Chamber of Commerce, the Rhode Island Foundation and the United Way. These meetings have provided an opportunity to share the work of the CPSTF and receive feedback from key leaders. Chair Howes asked about the timeline for the task force work. B. Melton indicated that by the end of 2012, the CPSTF plans to have the demonstration project completed and the career pathways system defined. He noted that CPSTF members have been asked for feedback of how this work continues after 2012. R. Brooks mentioned that other states engaged in career pathways work have substantial resources and that the board will have to decide if there will be an ongoing commitment to this work. B. Melton noted that other resources should be identified and that a recommendation be made to the legislature after the initial work is complete.

B. Melton reported that the Youth Development Committee met last week and focused on two areas of funding: Youth Center funding and Youth summer work experience program. He indicated this funding request would come before the March Strategic Investments Committee. B. Melton reported that the date of the upcoming Youth Summit is April 25, 2012.

Adjournment

With no further business, Chair Howes asked for a motion to adjourn.

VOTE: W. McGowan moved to approve, seconded by B. Melton. All approved.

The meeting was adjourned at 8:34 a.m.

Respectfully submitted,

Maureen Mooney