

**GOVERNOR'S WORKFORCE BOARD RI  
EXECUTIVE COMMITTEE MEETING  
JUNE 4, 2009**

**MINUTES**

Committee Members Present:	William McGowan, Brandon Melton, Sharon Moylan
Committee Members Absent:	Joseph MarcAurele, Jack Warner
GWB Staff Present:	John O'Hare, Nancy Olson, Maureen Mooney
DLT Staff Present:	David Tremblay
Location:	RI DLT, Conference room 73-2

In the Chair's absence and with a quorum present, Vice Chair William McGowan called the meeting to order at 8:15 a.m.

A motion was entered to approve the minutes of the 12-17-08 Executive Committee meeting.

**VOTE:** S. Moylan moved to approve, seconded by B. Melton. All approved.

**FY 2010 Budget Recommendations**

J. O'Hare provided an overview of the budget recommendations and noted that a more detailed presentation would follow at the Strategic Investments Committee meeting. He indicated that the funds approved by the GWB are not always spent in the current year due to matching grants, late starts for projects and multi year funding. J. O'Hare reported that budget projections are made based on anticipated expenditures for the current year. He referred to the HRIC Job Development Fund recommendations and noted that \$2,997,800 was a prior allocation approved by the GWB for the Industry Skill Development Initiative (ISDI) and that total commitments for the coming year total \$12,147,800. He reported that prior to this year, GWB was under-expending funds and that currently through a diligent de-obligation process, the budget projection is close to actual expenditures.

**GWB Audit**

J. O'Hare noted that during a recent Board Development Committee, the question was raised if the GWB and HRIC funds have been audited. J. O'Hare indicated inquiries were made to Dennis Hoyle, the assistant Auditor General of the Office of the Attorney General. He confirmed that the GWB is audited annually as part of the State audit.

**GWB Membership**

D. Tremblay reviewed membership requirements for HRIC (Human Resource Investment Council) membership and SWIB (State Workforce Investment Board) noting the SWIB oversees federal legislation for WIA and Wagner Peyser. He reported that the GWB has two co-constituted boards. A discussion followed on the replacement of board members and J. O'Hare noted that a request has been made to the Governor to fill open board positions. B. Melton reminded committee members of the suggestion that Rick Brooks be considered for the board.

**Legislation**

D. Tremblay updated committee members about legislative affairs items. He reported that the current annual report requirement specifies that the GWB must file two annual reports. He suggested the Executive Committee address legislation that would change annual reporting

requirements. He also suggested that the committee work to codify the SWIB and HRIC boards in order to clearly articulate the membership.

### **Continuation of Board Business**

Vice Chair McGowan requested a motion for a resolution to be brought to the Board which would grant the Executive Committee the authority to act on behalf of the Board during July and August, should business need to be conducted.

**VOTE:** B. Melton moved to approve, seconded by S. Moylan. All approved.

### **Adjournment**

With no further business, Vice Chair McGowan asked for a motion to adjourn.

**VOTE:** B. Melton moved to approve, seconded by S. Moylan. All approved.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Maureen Mooney