

**GOVERNOR'S WORKFORCE BOARD RI  
EXECUTIVE COMMITTEE MEETING  
JANUARY 31, 2008**

**MINUTES**

Members Present: Joseph MarcAurele, Sharon Moylan, William McGowan  
Members Absent: Brandon Melton, Jack Warner  
Staff Present: J. Michael Koback, Maureen Mooney, Nancy Olson, David Francis  
Location: RI Department of Labor and Training, Conference room 73-2

With a quorum present, Chair MarcAurele called the meeting to order at 3:40 p.m.

A motion was entered to approve the minutes of the 12-03-07 Executive Committee meeting.

**VOTE:** W. McGowan moved to approve, seconded by S. Moylan. All approved.

**JDF Expenditure Report**

M. Koback referred to the three budget reports available in the meeting packets, stating that these reports show the progression of funding transfers from various categories. The first report is based on 12/31/07 data. This report provides a snapshot of the funding prior to the GWB's approval of funds for the workforce training grants at the January 17<sup>th</sup> board meeting.

M. Koback reported that the second report, based on 1/18/08 data, indicates a funding shift in the Workforce Training category. This shift increases the funding allocation amount to \$2,350,000 to accommodate the \$1.5 million awarded for the 2008 Comprehensive Workforce Training grants. This report also indicates that the New Worker Training was reduced from \$527,096 to \$100,000 because this funding may not be fully utilized this fiscal year. The Workforce Expansion category was revised to \$1,500,000 to incorporate \$500,000 in carry-over funds from last fiscal year. Also noted were increases in the Partnership Grants from \$1.5 to \$2.5 million to accommodate the approval by the board to fund the Industry Skills Initiative, a collaborative effort of the 2 local WIBS and netWORKri. The balance of \$679,196 in this category will cover funding Year 2 Industry Partnerships due at the end of March. M. Koback noted that all of the allocated funds for the Youth Strategies category are now obligated. He also noted that the original budget of \$4.5 million allocated to the Adult Education and Literacy category reflected only new FY '08 dollars. The revised allocation of \$4,616,700 includes a carry over amount of \$116,000 from FY '07.

In the Business Retention category the allocation of \$1,000,000 was reduced to \$50,000 which is the current funding awarded to Hope Global. M. Koback mentioned that the Business Retention group would reconvene in the future to discuss national models, programs, and policies and whether there is interest in pursuing a strong model.

A general discussion followed on the current legislative session and the need to present the successful accomplishments of the board to the legislature. This effort could assist with the Legislature's understanding of the Job Development fund, the initiatives it funds and the effect this funding has on many RI constituents. M. Koback reported that he will be attending a meeting with Marie Ganim, Director of Senate Policy Office, on February 11<sup>th</sup> along with DLT staff. He will use this opportunity to inform Marie about the work and goals of the board.

M. Koback also indicated he is working to complete a report that details the work, obligations and expenditures of the GWB initiatives from FY '06 through FY '08. He noted that since FY '06, \$24 million has been contracted, which subsequently leveraged \$34 million in related funding.

### **Strategic Planning Update**

M. Koback reported that the Corporation for a Skilled Workforce (CSW) will be facilitating the next meeting of the steering committee on February 28<sup>th</sup> to further develop and refine the blueprint of the strategic plan. M. Koback mentioned that in mid January, the 18 member steering committee met to lay the groundwork for further discussion and refinement of some of the ideas behind the plan.

### **Legislative Affairs Committee**

M. Koback suggested that the Legislative Affairs Committee be formed with 3 members or so and that this committee should work to review and report on those legislative items that impact the work of the GWB and its mission. W. McGowan will consider which board members should be invited to serve on this committee.

M. Koback mentioned the upcoming Innovation Tour which showcases businesses across RI that have made innovation a priority. As part of this tour, Governor Carcieri and RIEDC Executive Director, Saul Kaplan meet with company leadership and employees, bringing attention to the innovations happening in RI. M. Koback noted that he would like to be included in this tour along with Chair MarcAurele and Vice Chair W. McGowan to showcase companies and initiatives affiliated with the GWB.

### **February Meeting Agenda**

M. Koback suggested that David Cedrone, STEM Program Manager present information on RI's STEM initiative (science, technology, engineering and mathematics) at the next board meeting. There was also discussion about including a presentation about the USS Saratoga and grant funding opportunities, however committee members felt two presentations would be too much for one meeting. Once more details are determined, this topic could be presented to the board at a later date.

### **Committee Chairs Update**

S. Moylan provided a brief overview of the recent Board Development committee meeting and the planning for the annual meeting. After some discussion, it was decided that the annual meeting would be held on the original date and time of June 26<sup>th</sup> from 8-10 a.m.

### **Other Business**

A list of GWB board member's attendance since FY '06 was distributed. Chair MarcAurele will review this list.

With no other business to discuss, the meeting adjourned at 4:40 p.m.

### **Adjournment**

**VOTE:** S. Moylan moved to approve, seconded by W. McGowan. All approved.

Respectfully submitted,

Maureen Mooney