

GOVERNOR'S WORKFORCE BOARD RI
YOUTH DEVELOPMENT COMMITTEE
JANUARY 21, 2016

MINUTES

Committee Members Present: Robin Coia, Chair, Timothy Byrne, Nina Pande, Scott Jensen, Steve Kitchin
Committee Members Absent: Tim Byrne, Bahjat Shariff,
Other Board Members Present: Monica Dzialo, Connie Howes
GWB Staff Present: Rick Brooks, Sherri Carello, Dan Brown, David Tremblay
DLT Staff Present: Carlos Ribeiro, Diane Vendetti
P/C Representatives Present: Anne Walsh, Adrianna Goode, Hillary Salmons
Location: RI Department of Labor & Training, Conference room 73-2

Chair's Call to Order

Chair Coia welcomed everyone and called the meeting to order at 8:40 am.

Chair Coia had a brief introduction of all new committee members and welcomed them.

Minutes of the Youth Development Committee

Chair Coia asked for a review of the meeting minutes of the 10-28-15 Governor's Workforce Board Youth Development Committee (YDC). She asked for a motion to approve the meeting minutes.

***VOTE:** Steve Kitchin moved to approved, seconded by Scott Jensen. All were in favor, the motion passed unanimously.*

WIN 15-08

Chair Coia asked David Tremblay to provide an update. David noted the policy and procedure regarding tracking enrollment of non- low income youth into workforce innovation and Opportunity Act (WIOA). The RI Department of labor and Training has instituted a process to track the number of participants enrolled. He noted the Governor's Workforce Board under WIOA plays a very important role how the Adult dislocated program is run. David noted the good news is both local workforce board, Workforce Partnership of Greater RI and Workforce Solutions of Providence / Cranston will stay on top of this. David stated the Policy and procedure highlights working with DOL. He would like to get the committee input before presenting to the GWB Board. He would like to make sure we are serving eligible youths in this program. The committee noted they endorsed the Workforce Investment Notice 15-08 as is.

New Youth Initiative:

Chair Coia noted the purpose of today's meeting was to highlight the planning to date for the out-of-school initiatives with the Career & Technical Academies.

Carlos is working on partnering with CTEs in Newport, Woonsocket and Chariho to provide after-school trainings for out of school youth for this initiative.

Bahjat Shariff, Vice President of Operations Panera Bread and Nina Pande, Executive Director Federal Hill House, Carlos, Anne, Nancy Olsen and Rick met with Mayor Elorza to obtain his

support for a similar program in Providence at the PCTA. Nina took the lead for the Providence program as she is a member of the School Board. She reported discussions with PCTA, has scheduled and has scheduled a meeting with Anne Walsh and Carlos Ribeiro and Ken Collins, an Executive Chef & faculty member at CCRI, to determine if he can provide the training at PCTA. They will draft a budget after that meeting.

This CTE initiative (statewide) will:

- *provide after school training opportunities for out of school youth ages 17 to 24*
- *provide recruitment and case management by local youth centers*
- *begin in March or April 2016 and end by June 30, 2016*
- *include the CTEs, youth centers and area businesses as partners*
- *include trainings from the RI Hospitality Association, which will assist with culinary work experience placements*

The programs are: Culinary in Newport and Providence, IT/Microsoft Office in Woonsocket and Construction in Chariho. Employer partners will include Amica Insurance, CVS, Panera Bread and AAA Northeast.

Additional details:

- Workforce Partnership of Greater RI has reserved \$500,000 for this initiative and will provide funding to cover all WIOA participants, including those from Providence/Cranston, which has no WIOA funds set aside. Participants that do not meet WIOA requirements will be paid for by the GWB funds set aside for this purpose.
- Rick Brooks suggested researching funds that may be available to serve youth that recently left school. Nina noted there are dollars that can be shared. She will reach out to CCRI involved and Stephen Osborn at RIDE. Steve Kitchin mentioned he would like to encourage Johnson & Wales as well to be involved.
- Scott Jensen stated this is a great pilot program and should be a part of the GWB performance management. He noted with the tech hire grant, and all we are doing is this a fit, when we design the pilot we should put some thoughts how this project will fit in. Governor's Workforce Board can provide data to see what is working and what is not.
- Chair Coia the importance of having a point person in line for each designated area and getting the message out that to employers that we have a pool of young people available. Steve Kitchin mentioned he can put the group in touch with Dan Egan Association of Independent Colleges and Universities of Rhode Island. Steve would like the committee to go on a tour once this program is up and going.

New Business: No new Business

Adjournment: With no further business, Chair Coia asked for a motion to adjourn.

VOTE: Steve Kitchin moved to approve, seconded by Nina Pande.

The meeting was adjourned at 10:02 a.m.

The next meeting will be held on Thursday, March 10, 2016

Respectfully submitted,
Dan Brown